

## NOTICE OF MEETING

# OVERVIEW AND SCRUTINY COMMITTEE

**Tuesday, 8th June, 2021, 7.00 pm - Woodside Room George Meehan House - Outside Venue 294 High Rd, London N22 8JZ**

**This meeting will be webcast – view it [here](#)**

**Members:** Councillors Khaled Moyeed (Chair), Pippa Connor (Vice-Chair), Dana Carlin, Makbule Gunes and Matt White

**Co-optees/Non Voting Members:** Yvonne Denny (Co-opted Member - Church Representative (CofE)), Lourdes Keever (Co-opted Member - Church Representative (Catholic)), KanuPriya (Parent Governor representative) and Jakhu (Parent Governor representative)

Quorum: 3

### 1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on.

By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

### 2. **APOLOGIES FOR ABSENCE**

### 3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item below).

#### **4. DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

#### **5. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS**

To consider any requests received in accordance with Part 4, Section B, paragraph 29 of the Council's constitution.

#### **6. MINUTES (PAGES 1 - 12)**

To approve the minutes of the meeting of 15<sup>th</sup> March 2021.

#### **7. CABINET MEMBER QUESTIONS - THE LEADER OF THE COUNCIL**

To receive a verbal update from the Leader of the Council on her priorities for the forthcoming year, followed by a question and answer session.

#### **8. MEMBERSHIP AND TERMS OF REFERENCE (PAGES 13 - 48)**

To approve the establishment and membership of the Scrutiny Panels and appoint two representatives to the North London Joint Health Overview and Scrutiny Committee.

#### **9. IMPACT OF COVID-19 ON HARINGEY**

To receive an overview of the impact of COVID-19 on the borough.

#### **10. PERFORMANCE UPDATE (PAGES 49 - 60)**

To note the latest available performance information and indicators for the delivery of the strategic priorities and targets in the Borough Plan.

**11. OVERVIEW AND SCRUTINY COMMITTEE AND SCRUTINY PANEL WORK PROGRAMME (PAGES 61 - 84)**

To approve the work plans for 2021-22 for the Committee and its Panels.

**12. NEW ITEMS OF URGENT BUSINESS**

**13. FUTURE MEETINGS**

- 6 July 2021;
- 7 October 2021;
- 29 November 2021;
- 13 January 2022;
- 20 January 2022 (Budget); and
- 10 March 2022

Philip Slawther, Principal Committee Co-ordinator  
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Fiona Alderman  
Head of Legal & Governance (Monitoring Officer)  
River Park House, 225 High Road, Wood Green, N22 8HQ

Friday 28<sup>th</sup> May

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## **MINUTES OF MEETING Overview and Scrutiny Committee HELD ON Monday, 15th March, 2021, 7.00 - 10.15 pm**

### **PRESENT:**

**Councillors: Peray Ahmet (Chair), Pippa Connor (Vice-Chair), Erdal Dogan, Ruth Gordon, Khaled Moyeed,**

**Also Present: Yvonne Denny, Lourdes Keever and Cllr Zena Brabazon**

### **30. FILMING AT MEETINGS**

The Chair referred Members present to agenda item 1 regarding filming at the meeting and Members noted the information contained therein.

### **31. APOLOGIES FOR ABSENCE**

Apologies were received from Kanupriya Jhunjunwala.

### **32. URGENT BUSINESS**

There were no items of Urgent Business.

### **33. DECLARATIONS OF INTEREST**

In relation to Item 11, Lourdes declared that her son and his partner were leaseholders in Noel Park.

The Chair advised that she was a ward Councillor in Noel Park.

Cllr Moyeed declared that he was also a ward Councillor in Noel Park.

### **34. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS**

None.

### **35. MINUTES**

#### **RESOLVED**

That the minutes of the meetings on 12<sup>th</sup> January 2021 and 18<sup>th</sup> January 2021 were agreed as a correct record.

### **36. FIRE SAFETY IN HIGH RISE BLOCKS - UPDATE**

*\*Clerk's note – Cllr Blake was running late, so the Chair agreed to alter the order of the agenda. The minutes reflect the order in which items were discussed during the meeting, rather than the order of items on the published agenda.\**

The Overview and Scrutiny Committee previously approved recommendations on Fire Safety in High Rise blocks at its meeting on 25 March 2019. Cabinet provided a response to those recommendations at its meeting on 9 July 2019. The Committee considered a further update on Fire Safety in High Rise Blocks at this meeting. The covering report and presentation were introduced by Bob Mclver, Head of Building Control as set out in the agenda pack at pages 27 – 46. The following arose from the discussion of this item:

- a. In response to a question about the Council's interactions with housing associations around fire safety, officers advised that associations were required to report direct to MCHLG on their own terms rather than via the Council. It was noted that there was significant funding available from the government for the removal of ACM cladding and that housing associations were liaising with the government as a result. However, officers advised that to date the MHCLG were not allowing the Council to see the data in relation to housing association properties. The Head of Building Control was continuing to push back on this in order to have a complete picture of all buildings in the borough.
- b. Officers were asked to comment on the level of influence that the Council had with private buildings and housing associations to access fire safety reports. In response, officers advised that the information pertaining to private buildings was captured as part of the data capture exercise but housing association returns were provided to the MHCLG directly. Bob Mclver agreed to speak to the AD Housing and ask him to include this on the agenda for the next meeting between housing officers and social housing providers. **(Action: Bob Mclver)**.
- c. The Committee requested that it receive further information in relation to the Homes for Haringey (HfH) pilot that was being set up and due to report back in 3-6 months. Officers agreed to request that a report come back to either the Committee or the Housing Panel on the outcome of the pilot scheme. **(Action: Bob Mclver)**.
- d. The Committee reiterated a request that had been made previously around Councillors receiving detailed fire safety risk assessments on HfH estates. Officers agreed to feed this back to HfH for a comment and it was also suggested that this could be picked up at a future meeting of the building safety group. **(Action: Bob Mclver)**.
- e. In relation to a question about existing buildings in Tottenham Hale with cladding, officers advised that they had received all of the returns around this as well as other issues and the cladding in question was not ACM cladding, so not the same material as at Grenfell. As far as officers were aware, an application from the freeholders for funding to change the cladding had been made to the government.
- f. In relation to new build properties, it was noted that Haringey Building Control were inspecting a number of these and it was confirmed that this wasn't a paper exercise and that a proper inspection process was carried out.
- g. In relation to concerns about staffing pressures given the increased number of inspections required, officers confirmed that this was a concern and the Head of Building Control was preparing a report for his Assistant Director around altering the staffing structure to address additional demand from emerging new

- legislation. All of the building surveyors in Building Control were qualified to carry out the high risk work. However additional resources to carry out the high risk work would be required along with taking on board a number of apprenticeships who would be involved in low risk inspections (rather than high rise blocks).
- h. The Committee agreed to put forward an urgent recommendation to Cabinet about the need for additional staffing resources within Building Control and that this should be part of a wider discussion about the resources required within that team. **(Action: Committee Members/Clerk).**
  - i. The Committee welcomed proposals to recruit more apprentices in Building Control.
  - j. The Committee sought assurances around the role of residents panels and who would sit on these. In response, officers advised that the panels emerged in response to residents at Grenfell saying that nobody listened to their concerns. However, the exact details of how these would be made up and their powers would be developed further as part of the secondary legislation emerging from the Building Safety Bill and would be a matter for HfH.
  - k. The Committee also sought assurances around what was being done for residents with disabilities to ensure that plans were in place to help them leave buildings in an emergency. In response, officers advised that Building Control did not have any control over where accessible units were located within a block. In many instances disabled residents would be located on lower floors, or higher levels would contain evacuation refuges which would include a communications system with the concierge, for example.
  - l. In response to concerns raised about the timescales of it taking 4 years for the legislation to be full enacted, officers assured Members that a significant amount of work was taking place in the interim and that most of the changes would be implemented before then.
  - m. Further concerns were raised about the design of buildings for disabled residents such as the use of heavy doors and the fact that lifts and internal doors were too small for wheelchair users. Further concerns were also raised about the accessibility and usability of the communications systems for some disabled residents. Officers advised that they would feed these concerns back to HfH. Officers assured the Committee that accessibility concerns were checked as part of the building control inspection process for new buildings but that HfH were responsible for existing housing stock. Part of the inspection process included minimum specifications for doors etcetera.
  - n. The Chair asked that the key points raised as part of the discussion were fed back to Cabinet and the relevant Cabinet Members for information. **(Action: Clerk).**
  - o. The Committee queried about the extent to which leaseholders had been engaged with in respect to significant increases in service charges and insurance premiums in high rise blocks due to the need to provide 24h hour fire wardens. It was questioned whether this issue had been discussed at Council meetings. Officers acknowledged the issues highlighted and the disproportionate impact on leaseholders as a result. Officers advised that there was not a great deal that the Council could do about this but advised that the government had released significant funds to assist with removal of cladding.
  - p. Cllr Brabazon commented that, in light of the information from Grenfell, the Council should be taking a leading role in working with residents and

leaseholders about developing a participatory model of engagement, rather than waiting for the residents' panels to emerge. Officers advised that HfH were working on this and that HfH would be asked to draft an update on what was being done on this for OSC. **(Action: Bob McIver).**

- q. In response to a question around new build properties, officers confirmed that the Council was not the only body able to carry out building safety inspections and that there were also around 90+ private firms able to undertake these. Initial feedback from the Building Safety Bill was that all new buildings above 6 stories would have to go to the building safety regulator and that local authorities would be prioritised in terms of carrying out building safety inspections on these properties.
- r. In relation to stricter planning regulatory controls, officers advised that there would be a new planning requirement for a fire statement as part of the Bill, which would include information on building materials and access for the fire brigade for example. In addition, the new London Plan also contained a much greater emphasis on fire safety.
- s. The Committee agreed for a further update to come back later in the year. **(Action: Bob McIver/Clerk).**
- t. The Committee also requested that an all Member briefing should be arranged on the issue of fire safety. The Head of Building Control was asked to raise this with the relevant Cabinet Member and the relevant Director. **(Action: Bob McIver).**

## RESOLVED

That the update on fire safety was noted.

## 37. CABINET MEMBER QUESTIONS - CABINET MEMBER FOR COMMUNITIES

The Cabinet Member for Communities gave a short verbal update on his portfolio, which was followed by a question and answer session. The key points raised by the Cabinet Member were noted as:

- There had been four murders in the borough in 2021, which was a worrying development. Particular concerns were raised about serious youth violence and the seeming willingness of young people to carry knives. The Cabinet Member advised that he was working with officers and the Leader on how to communicate the anti-knife agenda, with a meeting arranged for 24<sup>th</sup>. The Council's Youth at Risk Strategy identified a number of high risk groups in the area, such as those excluded from mainstream education.
- The Cabinet Member advised that he was in the process of organising an all Member briefing on serious youth violence and it was anticipated that this would take place in May.
- Cllr Blake noted that he had thanked the Borough Commander for the sensitive way in which the vigils for Sarah Everard had been policed over the weekend and also expressed frustration with how the vigil was policed at Clapham.
- Progress had been made on the development of a youth centre in Wood Green, something that had been missing for at least 10 years. Officers had been asked to set up a stakeholder site visit in May. Officers were continuing to work with partners on the offer for young people and it was envisaged that the youth space would be opened before the end of the year.



- The Youth Justice service was due to undergo a thematic inspection by HMICFRS in May which would be looking at ethnic disproportionality in the youth justice system. The inspection would be carried out alongside Hackney and Lambeth.

The following arose as part the discussion on this agenda item:

- a. The Committee sought assurances around the extent to which services were being co-produced with young people and other key stakeholders. The Cabinet Member advised that there was a young person's advisory group around the Wood Green Hub and that he would feed back more details to the Committee via email. **(Action: Cllr Mark Blake)**.
- b. The Chair also highlighted a recent a discussion with young people, where some of them had expressed mistrust with the use of rangers on Wood Green High Road and that this reflected a wider mistrust of the police from some of Haringey's communities and particularly from young people. The Cabinet Member agreed that he would take this point away for further reflection and acknowledged that similar mistrust of the rangers had been raised by some homeless people.
- c. The Committee raised concerns about an emphasis on policing numbers to tackle crime and queried the extent to which the Council was looking at prevent programmes based around engagement with perpetrators. In response, the Cabinet Member advised that there was some work being funded with perpetrators but that it was rather limited in its scope. The Cabinet member suggested that recent events highlighted the need for a review of how the Council promoted these programmes and provided reassurance to the public in general.
- d. The Committee queried to what extent additional resources were being looked at for schools-based interventions around violence against women and girls. In response to this, the Cabinet Member advised that he was broadly supportive of this but also highlighted the role that individual parents had to play. The Cabinet Member advised that more work could be done in this area and that he would see what came out of the process, with an update going to the Community Safety Partnership in the summer.
- e. In relation to locality based working in north Tottenham and incorporating services to support young people along with health services at the same location, the Cabinet Member advised that he hadn't had any specific discussions on this but acknowledged that this was an under-utilised resource. The Cabinet Member acknowledged concerns raised about the long-term viability of funding for Youth Service as the Council was essentially reliant on central government for funding. However, the Cabinet Member advised that the Wood Green hub would save money and bring additional resources into the borough.
- f. Officers agreed to send round some further information around work to tackle violence against women and girls. **(Action: Joe Benmore)**.
- g. The Committee noted that Haringey had been awarded £750k from MOPAC for co-production work around robberies in an area of Tottenham Hale.
- h. The Committee expressed concern about the murders that had taken place and sought assurance around what modelling had been done around further increases after lockdown had ceased. In response, the Cabinet Member cautioned that the murders were not linked but it was acknowledged that there

was a huge amount of work to do to tackle attitudes around carrying knives. The Cabinet Member acknowledged that crime levels spiked after the end of lockdown in June/July and that conversations with police were continuing. The Cabinet Member also advocated the need for ongoing interventions with those most at risk.

- i. The Committee welcomed the award of £750k from the Violence Reduction Unit and sought assurances around the late notification/engagement on the bidding process. In response, the Cabinet Member advised that Tottenham Hale was a very late allocation of funding in the process. It was noted that the Bridge Renewal Trust would play a leading role in the project and in engaging with local councillors and other stakeholders. Officers assured members that there would be significant consultation taking place with local stakeholders going forwards. In response to a question, officers advised that the funding award was based around crime figures in that particular ward (Tottenham Hale).
- j. Further concerns were noted about engagement with local ward councillors on the VRU funding. Officers acknowledged these concerns and set out that a consultative approach would be taken going forwards and that there were five different consortiums involved in managing the funds. It was reiterated that the Bridge Renewal Trust would be liaising with councillors on how this money would be spent.
- k. The Cabinet Member was asked for an update on the building works to the youth centre in Bruce Grove. In response, the Cabinet Member advised that the refurbishment was happening with a number of investments made including plans for an artificial 4g football pitch. The Cabinet Member agreed to provide further information on this via email.
- l. The Cabinet Member was also asked to provide an update on the £12m capital funding allocated to alternative provision. The Cabinet Member advised that plans to move the provision to Stamford Hill Primary had not come to fruition, partially because of COVID-19. Progress was being made on returning pupils into mainstream education settings.
- m. Cllr Brabazon emphasised the importance of a public health approach to violence prevention and the successful work that had taken place in other areas around adopting an epidemiological approach and the importance of starting with early years provision. The Cabinet Member advised that the Council was working very closely with the Mayor's office and the Violence Reduction Unit on this. The Cabinet Member acknowledged the point about early years and set out that all Member briefing on serious youth violence which would provide an opportunity to look at the issue in detail.

## **RESOLVED**

Noted.

### **38. BREXIT - IMPLICATIONS FOR BOROUGH UPDATE**

The Committee received a report for noting which provided an update on the immediate impacts of Brexit on Haringey as well as an outline for how the long-term risks and impacts of Brexit would be managed moving forward. The report was

introduced by Jean Taylor, Head of Policy as set out in the agenda pack at pages 47-52. The following arose in response to the discussion of the report:

- a. In relation to procurement implications, the Committee questioned the possible loss of checks and balances, particularly as the UK was no longer aligned OEUJ procurement regulations and whether there was still an obligation to publish with finder tendering services. The Committee also sought assurances around whether, as the Green Paper was still a long time from being published, officers were satisfied with current arrangements around checks and balances. In response, officers agreed to provide a written response to these points. **(Action: Jean Taylor).**
- b. The Committee also questioned whether, in light of market softening, the Council was purchasing properties at above market rates. It was commented that the Council could be seen as an easy way for developers to get rid of properties at the top end of market values. Officers responded that purchasing of properties was consistent with exiting strategies and assessment of need. Officers agreed to provide further information via email. **(Action: Jean Taylor).**
- c. The Committee also sought clarification as to whether there were any figures available for the number of EU citizens who had returned to their country of origin. The Committee also enquired about the number of residents who had received/applied for settled status and a comment on whether there were still problems with this process. Officers advised that there was anecdotal feedback on people returning to their country of origin, particularly in light of the economic impacts of Covid and that this applied to both those eligible for settled status as well as those who weren't. It was suggested that this trend also pre-dated the pandemic.
- d. Officers commented that there was no readily available data source that allowed the authority to get a live picture of the data. It was envisaged that the census would provide a lot of information in this regard and the Council had also amended its equalities monitoring policy to capture nationality properly for the first time.
- e. Officers also advised the Committee that securing settled status or pre-settled status was a priority for the authority and that officer resources were in place to support this. The deadline for applications was approaching in the summer and a further update could be provided on this at a future meeting.
- f. The Committee sought assurances around the impact of staffing in the care sector, which had previously been highlighted as an area of concern. In response, officers advised that the authority was monitoring the impact on the workforce and that social care workers were a particular area of concern. From the latest round of returns, officers had not been made aware of any significant impact but assured the Committee that this was an ongoing priority for monitoring.
- g. The Committee requested that a further update on Brexit be brought back to a future meeting in the early autumn and that this included an update on applications for settled status.

## **RESOLVED**

The Committee noted the update.

## **39. OVERVIEW AND SCRUTINY PROTOCOL**

The Committee received a refresh to the Protocol for Overview and Scrutiny. The Committee was requested to approve the new document for recommendation to Council. The covering report and attached draft protocol were introduced by Rob Mack, Principal Scrutiny Officer as set out in the agenda pack at pages 53-66. The following arose in response to the discussion of the refreshed protocol:

- a. The Committee commented that Paragraph 6.2 should reflect that the scrutiny process should be 'led by' rather than 'coordinated by' the Chair of Budget Scrutiny. **(Action: Rob Mack).**
- b. The Committee also queried the need for greater clarity on the role of co-optees and whether the protocol should set out in more detail their role, how they are selected and in general provide greater transparency around the whole process. The Committee noted that the process for appointment of statutory co-opted Members and their role was set out in government regulations. A clearer process for the appointment non-voting co-opted Members had been drafted though and would be submitted to Council for approval alongside the Protocol. The Chair agreed to take this issue forward as part of a wider future discussion on engaging with the community and/or the Terms of Reference for OSC and its Panels. **(Action: Rob Mack).**
- c. The Committee raised concerns about the stipulation that access to information was on a need to know basis and whether this could be used to limit the capacity of scrutiny members to access relevant information. In response, the Legal Advisor to the Committee advised that this provision should be read in conjunction with what was set out in the constitution. Demonstrating a 'need to know' was a fairly well established practice and terminology. It was commented that the fact that a Chair of a particular panel was asking for the information in relation to a relevant piece of scrutiny work was more than sufficient to meet this criterion. It was noted that Section 10 of the protocol set out the legal rights that Overview and Scrutiny had to information, which were in addition to existing rights that Councillors had to access information.
- d. The Committee also raised the issue about access to more junior officers and requested that this be clarified in the protocol. In response, officers advised that this was set out in the constitution and that any change to this provision would have to be amended in the constitution through the usual process, rather than through the protocol.
- e. The Committee also requested clarification about the role of the Statutory Scrutiny Officer. In response, officers clarified that the relevant point in the protocol was around having a right to appeal a decision to that person (in conjunction with the Monitoring Officer), such as not being given access to a particular officer. The Committee was advised that the Statutory Scrutiny Officer was Richard Grice.
- f. The Chair sought assurances that Cabinet would also be engaged around the content of the protocol and asked to sign up to it. In response, officers confirmed that this would also be considered by Cabinet and that they will be asked to sign up to it as joint protocol.
- g. The Committee requested that a joint Member development event be arranged with Cabinet Members to launch the new Protocol and further develop working relationships.

**RESOLVED**

- I. That the draft updated Overview and Scrutiny Protocol was endorsed by the Committee and recommended to Council for final approval; and
- II. That the remits for each of the Scrutiny Panels be reviewed ahead of the 2022/23 Municipal Year.
- III. That a joint Member development event be arranged between Overview and Scrutiny and Cabinet Members to launch the new Protocol and further develop working relationships.

#### 40. SCRUTINY REVIEW - NOEL PARK

The Committee considered a Scrutiny Review carried out by the Housing and Regeneration Panel on proposed Noel Park Major Works. The report was introduced by Cllr Gordon - Chair of the Scrutiny Panel, as set out in the supplementary agenda pack at page 7. The following was raised in discussion of the report:

- a. The Committee commended the thoroughness of the report and the amount of work that had gone into it. The Committee thanked officers for their support in compiling it.
- b. The Committee raised concerns around the administration missing the 30 day deadline for the truncated process of the Section 20 notices and sought assurances around this and the potential for future legal action. In particular, it was noted that these notices would remove the rights of residents to appoint their own contractors. Cllr Gordon responded that the Panel were particularly concerned about this point and were also wary about having a truncated consultation period in the first place. It was commented that this was not how the Council should be engaging with residents. In regard to the possibility of further legal challenge, the legal advisor to the Committee suggested that he would have to come back to Committee with a comment on this as he was not involved with the issue. It was suggested that the leaseholders would have their own legal representation and it would be up to them to take any claims forward. **(Action: Stephen Lawrence-Orumwense).**
- c. The Committee also raised concerns about a general lack of consultation and engagement with leaseholders throughout the process. In response, Cllr Gordon suggested that she thought that there was a lack of engagement and was concerned that it was only in response to the campaign by leaseholders and subsequent press coverage that had jolted the administration into action and had elicited further engagement.
- d. The Committee queried the role and efficacy of the first tier tribunal for resolving disputes. Cllr Gordon commented that the first tier tribunals seemed to be quite a bureaucratic process and that in her opinion, the Council didn't need to have a third party tribunal; it just needed to listen to residents and engage properly.

*\*Clerk's note 21:50 hrs – Under Committee Standing Order 63, the Committee agreed to suspend Committee Standing Order 18, thereby extending the meeting past the 22:00 cut-off point.\**

- e. The Committee raised concerns about the high cost of the estimates for leaseholders and suggested that the reason for this was because repairs had been left for long and the decision to do the work had been delayed by different administrations. It was commented that it seemed fundamentally unfair to charge the leaseholders so much for a problem that was not of their making. It was commented that the Housing Panel should continue to pursue this point.
- f. The Committee also noted concerns with delays in responding to questions and FOI request from leaseholders throughout this process. In response, Cllr Gordon advised that the panel also shared these concerns and advised that it was the role of scrutiny to provide a constructive challenge to the administration and to raise concerns when things went wrong.
- g. The Chair also commented that the leaseholders had made it very clear that they did not want to delay the pod replacements for the tenants but the cost implications for leaseholders were potentially ruinous.

### **RESOLVED**

That the Committee approved the report and its recommendations and approved its submission to Cabinet for response.

## **41. WORK PROGRAMME UPDATE**

The Committee requested that further updates be brought back to the Committee in due course on both fire safety and Brexit. **(Rob Mack)**.

### **RESOLVED**

- I. That the work programmes that the main Committee and Scrutiny Panels have followed in 2020/21 were noted along with any outstanding items.
- II. That process for developing the work plan for 2021/22 was approved; and
- III. That responsibility for the final approval of the Committee's response consultation by Whittington Health on changes to its estates and services in Haringey was delegated to the to the Head of Legal and Governance in consultation with the Chair.

## **42. NEW ITEMS OF URGENT BUSINESS**

N/A

## **43. FUTURE MEETINGS**

This was the last meeting of the 2020-21 municipal year.

CHAIR: Councillor Peray Ahmet

Signed by Chair .....

Date .....

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**Report for:** Overview and Scrutiny Committee – 8 June 2021

**Title:** Overview & Scrutiny Committee and Scrutiny Panels - Membership and Terms of Reference

**Report authorised by:** Ayshe Simsek, Democratic Services and Scrutiny Manager

**Lead Officer:** Robert Mack, Principal Scrutiny Support Officer  
Tel: 020 8489 2921, E-mail: [rob.mack@haringey.gov.uk](mailto:rob.mack@haringey.gov.uk)

**Ward(s) affected:** N/A

**Report for Key/  
Non Key Decision:** N/A

**1. Describe the issue under consideration**

- 1.1 The Overview and Scrutiny Committee is asked to establish the Scrutiny panels and agree their memberships.
- 1.2 The Committee is also asked to consider the appointment of two Haringey representatives to the North Central London Joint Health Overview and Scrutiny Committee.

**2. Recommendations**

- 2.1 The Committee is asked to:
- (a) Note the terms of reference (Appendix A) and Protocol (Appendix B) for the Overview and Scrutiny Committee and its Panels;
  - (b) Endorse the draft Protocol (Appendix C) for non-voting co-opted Members on scrutiny panels;
  - (c) Establish the following Scrutiny Panels for 2021/22:
    - Adults and Health;
    - Children and Young People;
    - Environment and Community Safety; and
    - Housing and Regeneration;
  - (d) Approve the remits and membership for each Scrutiny Panel for 2021/22 (Appendix D); and
  - (e) Appoint two Haringey representatives to the North Central London Joint Health Overview and Scrutiny Committee for 2021/22.

### **3. Reasons for decision**

- 3.1 The terms of reference and membership of the scrutiny panels above need to be confirmed at the first meeting of each municipal year.
- 3.2 The power to appoint Haringey's representatives to the North Central London Joint Health Overview and Scrutiny Committee (JHOSC) was delegated to the OSC by Council at its meeting on 22 March 2010.

### **4. Overview and Scrutiny Committee**

- 4.1 As agreed by Annual Council on 27 May, the membership of the Overview and Scrutiny Committee for 2021/22 will be:
- Cllr Moyeed (Chair);
  - Cllr Connor (Vice-Chair);
  - Cllr Carlin;
  - Cllr Gunes; and
  - Cllr White.
- 4.2 The Committee will also include statutory education representatives, who shall have voting rights solely on education matters.
- 4.3 The terms of reference and role of the OSC is set out in Part Two (Article 6), Part Three (Section B) and Part Four (Section G) of the Council's Constitution. Together, these specify key responsibilities for the Committee. This information is provided in full at Appendix A.
- 4.4 There is also a Protocol, outside the Constitution and provided at Appendix B, that sets out how the OSC is to operate. There is also a draft new Protocol, which was endorsed by the Committee at its meeting on 8 March but this still needs final ratification by Council. It is anticipated that this will take place at the Council meeting on 19 July.
- 4.5 In addition, there is now a draft Protocol (Appendix C) for non-voting co-opted scrutiny Members on scrutiny panels. There are currently two of these. The purpose of this is to ensure openness and transparency in their appointment and clarify their role.

### **5. Scrutiny Panels**

- 5.1 Article 6 of the Constitution states the OSC shall appoint Scrutiny Panels in order to discharge the Overview and Scrutiny role.
- 5.2 The specific functions for any Scrutiny Panels established is outlined in Article 6 of the Constitution at 6.3 (b) and 6.3 (c). The procedure by which this operates is detailed in the Scrutiny Protocol:

- The OSC shall establish four standing Scrutiny Panels, to examine designated public services;
- The OSC shall determine the terms of reference for each Scrutiny Panel;
- If there is any overlap between the business of the Panels, it is the responsibility of the OSC to resolve the issue;
- Areas which are not covered by the four standing Scrutiny Panels shall be the responsibility of the main OSC;
- The Chair of each Scrutiny Panel shall be a member of the OSC, as determined by the OSC at its first meeting;
- It is intended that each Scrutiny Panel shall be comprised of between 3 and 7 backbench or opposition members, and be politically proportionate as far as possible;
- Each Scrutiny Panel shall be entitled to appoint up to three non-voting co-optees. The Children and Young People’s Scrutiny Panel membership will include the statutory education representatives of OSC.

5.3 The proposed 2021/22 membership for the four Scrutiny Panels is listed below.

<b>Scrutiny Panel</b>	<b>Membership</b>
Adults and Health	To be advised
Children and Young People	To be advised
Environment and Community Safety	To be advised
Housing and Regeneration	To be advised
All Councillors (except Members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved.	

5.4 The policy areas to be covered by the four existing Scrutiny Panels are attached at Appendix D, together with the relevant Portfolio holders for each scrutiny body. There is only one small change proposed for 2021/22 which is responsibility for libraries passing from the Overview and Scrutiny Committee to the Children and Young People’s Panel. This is suggested to reflect changes in Cabinet Portfolios.

5.5 It was agreed at the Committee meeting on 15 March that a more comprehensive review of the remits of the Committee and its Panels would take place later in the year.

## **6. North Central London Joint Health Overview and Scrutiny Committee**

6.1 Haringey is a member of the North Central London Joint Health Overview and Scrutiny Committee (JHOSC), along with Barnet, Camden, Enfield and Islington.

- 6.2 The revised terms of reference, agreed by the JHOSC at its meeting on 29 January 2016, and by Haringey Council on 16 May 2016, are as follows:
- To engage with relevant NHS bodies on strategic area wide issues in respect of the co-ordination, commissioning and provision of NHS health services across the whole of the area of Barnet, Camden, Enfield, Haringey and Islington;
  - To respond, where appropriate, to any proposals for change to specialised NHS services that are commissioned on a cross borough basis and where there are comparatively small numbers of patients in each of the participating boroughs;
  - To respond to any formal consultations on proposals for substantial developments or variations in health services across affecting the area of Barnet, Camden, Enfield, Haringey and Islington;
  - The joint committee will work independently of both the Cabinet and health overview and scrutiny committees (HOSCs) of its parent authorities, although evidence collected by individual HOSCs may be submitted as evidence to the joint committee and considered at its discretion;
  - The joint committee will seek to promote joint working where it may provide more effective use of health scrutiny and NHS resources and will endeavour to avoid duplicating the work of individual HOSCs. As part of this, the joint committee may establish sub and working groups as appropriate to consider issues of mutual concern provided that this does not duplicate work by individual HOSCs; and
  - The joint committee will aim work together in a spirit of co-operation, striving to work to a consensual view to the benefit of local people.
- 6.4 Haringey's OSC is entitled to appoint two representatives to the JHOSC. The power to make this appointment was delegated to OSC by Council at its meeting on 22 March 2010.

## **7. Contribution to strategic outcomes**

- 7.1 The contribution scrutiny can make to strategic outcomes will be considered as part of its routine work.

## **8. Statutory Officers Comments**

### **Finance and Procurement**

- 8.1 The Chief Finance Officer has confirmed the Haringey representatives on the JHOSC are not entitled to any remuneration. As a result, there are no direct financial implications arising from the recommendations set out in this report.
- 8.2 Should any of the work undertaken by Overview and Scrutiny generate recommendations with financial implications then these will be highlighted at that time.

### **Legal**

- 8.3 The Assistant Director for Corporate Governance has been consulted on the contents of this report.
- 8.4 Under Section 21 (6) of the Local Government Act 2000, an Overview and Scrutiny Committee has the power to appoint one or more sub-committee to discharge any of its functions. The establishment of Scrutiny Panels by the Committee falls within this power and is in accordance with the requirements of the Council's Constitution.
- 8.5 Scrutiny Panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each scrutiny panel produces must be approved by the OSC. Such reports can then be referred to Cabinet or Council under agreed protocols.
- 8.6 The OSC can appoint two representatives to the North Central London Joint Health Overview and Scrutiny Committee. This is in accordance with the decision made by full Council on 22 March 2010 that the making of nominations to the Joint Health Committee be delegated to the Committee.

### **Equality**

- 8.7 The Council has a public sector equality duty under the Equalities Act (2010) to have due regard to:
- Tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
  - Advance equality of opportunity between people who share those protected characteristics and people who do not;
  - Foster good relations between people who share those characteristics and people who do not.
- 8.8 The proposals outlined in this report relate to the membership and terms of reference for the OSC and carry no direct implications for the Council's general equality duty. However, the Committee should ensure that it addresses these duties by considering them within its work programme and those of its panels, as well as individual pieces of work. This should include considering and clearly stating;
- How policy issues impact on different groups within the community, particularly those that share the nine protected characteristics;
  - Whether the impact on particular groups is fair and proportionate;
  - Whether there is equality of access to services and fair representation of all groups within Haringey;

- Whether any positive opportunities to advance equality of opportunity and/or good relations between people, are being realised.

8.9 The Committee should ensure that equalities comments are based on evidence. Wherever possible this should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

## **9. Use of Appendices**

Appendix A Part Two (Article 6), Part Three (Section B), and Part Four (Section G) of the Constitution of the London Borough of Haringey.

Appendix B Scrutiny Protocol

Appendix C Protocol for Non-Voting Co-opted Scrutiny Members

Appendix D Overview & Scrutiny Remits and Membership 2020/21

## **10. Local Government (Access to Information) Act 1985**

## **APPENDIX A**

### **PART TWO – ARTICLES OF THE CONSTITUTION**

Last updated 24 July 2017

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#### **Article 6 - Overview and Scrutiny**

##### **6.01 Terms of reference**

The Council will appoint an Overview and Scrutiny Committee to discharge the functions conferred by section 9F of the Local Government Act 2000, the Health & Social Care Act 2001 and the NHS Reform & Health Professionals Act 2002.

##### **6.02. General role**

Within its terms of reference, the Overview and Scrutiny Committee may:

- (a) Exercise an overview of the forward plan;
- (b) Review or scrutinise decisions made or actions taken in connection with the discharge of any of the Cabinet's or Council's functions;
- (c) Make reports and recommendations to the full Council, the Cabinet or relevant non-Executive Committee in connection with the discharge of any functions;
- (d) Make reports or recommendations on matters affecting the area or its inhabitants;
- (e) Exercise the right to call-in, for reconsideration, key decisions made but not yet implemented by the Executive;
- (f) Receive the reports and recommendations of its commissioned Scrutiny Review Panels; and
- (g) In accordance with statutory regulations to review and scrutinise matters relating to the health service within the Authority's area and to make reports and recommendations thereon to local NHS bodies;
- (h) Enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

##### **6.03 Specific functions**

###### **(a) Scrutiny Review Panels.**

The Overview and Scrutiny Committee shall appoint Scrutiny Review Panels in order to discharge the Overview and Scrutiny role for designated public services and will co-ordinate their respective roles.

**(b) Policy development and review.**

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish may:

- (i) Assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Cabinet and chief officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

**(c) Scrutiny.**

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish may:

- (i) Review and scrutinise the decisions made by and performance of the Cabinet and Council officers both in relation to individual decisions and over time;
- (ii) Review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Cabinet and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Make recommendations to the Cabinet or relevant non-executive Committee arising from the outcome of the scrutiny process;
- (v) Review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee and local people about their activities and performance; and
- (vi) Question and gather evidence from any person (with their consent).

**(d) Finance**

Overview and Scrutiny Committee may exercise overall responsibility for the finances made available to them.



**(e) Annual report.**

Overview and Scrutiny Committee must report annually to full Council on their workings and make recommendations for future work programmes and amended working methods if appropriate.

**6.04 Proceedings of Overview and Scrutiny Committee**

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish will conduct their proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution.

**6.05 Votes of No Confidence**

The Chair of the Overview and Scrutiny Committee or the Chair of a Scrutiny Review Panel shall cease to hold that office as a Scrutiny member if a vote of no confidence, of which notice appears on the agenda, is carried at the meeting of the relevant body. The responsibilities of that member shall be carried out by the relevant Vice-Chair until such time as a subsequent meeting of that body has been notified of the appointment of a replacement or the reappointment of the member concerned. In the event of all members of the Overview and Scrutiny Committee having been removed from office in this way at any time, Scrutiny functions shall in the interim be carried out by full Council.

**PART THREE – RESPONSIBILITY FOR FUNCTIONS**  
**SECTION B**

Last updated 24 July 2017

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**SECTION 2 – COMMITTEES**

The following shall be committees of the Council and they shall have the membership as described in the Appointments of Committees, Sub-Committees, Panels, etc (as approved by the Annual Meeting):

- 1. The Corporate Committee**
  - 2. Combined Pensions Committee and Board**
  - 3. Staffing and Remuneration Committee**
  - 4. Overview and Scrutiny Committee**
  - 5. Standards Committee**
  - 6. Alexandra Palace and Park Board**
  - 7. The Regulatory Committee**
  - 8. The Health and Wellbeing Board**
- 

**4. Overview and Scrutiny Committee**

The Overview and Scrutiny Committee may:

- (a) exercise an overview of the forward plan;
- (b) review or scrutinise decisions made or actions taken in connection with the discharge of any of the Cabinet's or Council's functions;
- (c) make reports and recommendations to the full Council, the Cabinet or relevant non-Executive Committee in connection with the discharge of any functions;
- (d) make reports or recommendations on matters affecting the area or its inhabitants;
- (e) exercise the right to call-in, for reconsideration, key decisions made but not yet implemented by the Cabinet;
- (f) receive the reports and recommendations of its Scrutiny Review Panels;
- (g) in accordance with statutory regulations to review and scrutinise matters relating to the health service and all NHS funded services within the Authority's

area and to make reports and recommendations thereon to local NHS and NHS funded bodies;

- (h) enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013;
- (i) review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible partner authorities of their crime and disorder functions;
- (j) make reports or recommendations to the Cabinet or full Council where appropriate with respect to the discharge of the crime and disorder functions by the responsible partner authorities;
- (k) make arrangements which enable any councillor who is not a Committee member to refer any crime and disorder matter to the Committee under the Councillor Call for Action procedure; and
- (l) make arrangements which enable any councillor who is not a Committee member to refer to the Committee any local government matter which is relevant to the functions of the Committee under the Councillor Call for Action procedure.
- (m) there is a Protocol outside this Constitution setting out how the Overview and Scrutiny Committee is to operate. The Protocol shall be applied in a manner consistent with the Committee Procedure Rules in Part 4 and any issue on procedure at the meeting shall be subject to the ruling of the Chair. The Protocol can be amended by the written agreement of the Leaders of the Political Groups on the Council.
- (o) to appoint two representatives to the standing Joint Health Overview and Scrutiny Committee for North Central London. (Since this appointment is for only two members to the Joint Committee, the "political proportionality" rules in the Local Government and Housing Act 1989 do not apply.)

### **SECTION 3 - SUB-COMMITTEES AND PANELS**

The following bodies shall be created as Sub-Committees of the relevant Committee of the Council under which they are listed. Bodies described as "Panels" are Sub-Committees unless otherwise stated. Sub-Committees shall report to their parent bodies and they shall have the membership as described in the Appointments of Non-Executive Committees, Sub-Committees, Panels, etc as approved by the Annual Meeting.

#### **2. Under Overview and Scrutiny Committee**

## **2.1 Scrutiny Review Panels**

- (a) To carry out scrutiny processes relevant to particular services as determined by Overview and Scrutiny Committee and within the parameters, protocols and procedures agreed by Overview and Scrutiny Committee for all Scrutiny Review Panels.
- (b) Within these scrutiny processes to request and receive submissions, information and answers to questions from Cabinet Members, officers and other senior employees of the Council, service users, external experts and relevant members of the public.
- (c) To refer the findings/recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to The Cabinet and/or the Council as appropriate.

**PART FOUR – RULES OF PROCEDURE**  
**SECTION G – OVERVIEW & SCRUTINY PROCEDURE RULES**

Last updated 21 July 2014

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**1. The arrangements for Overview and Scrutiny**

1.1 The Council will have one Overview and Scrutiny Committee, which will have responsibility for all overview and scrutiny functions on behalf of the Council.

1.2 The terms of reference of the Overview and Scrutiny Committee will be:

- (i) The performance of all overview and scrutiny functions on behalf of the Council.
- (ii) The appointment of Scrutiny Review Panels, with membership that reflects the political balance of the Council.
- (iii) To determine the terms of reference of all Scrutiny Review Panels.
- (iv) To receive reports from local National Health Service bodies on the state of health services and public health in the borough area.
- (v) To enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- (vi) To monitor the effectiveness of the Council's Forward Plan.
- (vii) To receive all appropriate performance management and budget monitoring information.
- (viii) To approve a programme of future overview and scrutiny work so as to ensure that the Overview and Scrutiny Committee's and Scrutiny Review Panels' time is effectively and efficiently utilised;
- (ix) To consider all requests for call-in and decide whether to call-in a key decision, how it should be considered and whether to refer the decision to the Cabinet or to Council.
- (x) To monitor the effectiveness of the Call-in procedure.
- (xi) To review and scrutinise action taken by partner authorities in discharge of crime and disorder functions and to make reports and recommendations to Cabinet and Council on these.

- (xii) To make arrangements which enable any Councillor who is not a Committee Member to refer any local government matter, or any crime and disorder matter, to the Committee under the Councillor Call for Action Procedure.
- (xiii) To ensure that referrals from Overview and Scrutiny Committee to the Cabinet either by way of report or call-in are managed efficiently, and
- (xiv) To ensure community and voluntary sector organisations, users of services and others are appropriately involved in giving evidence to the Overview and Scrutiny Committee or relevant Scrutiny Review Panel.

1.3 The Overview and Scrutiny Committee may establish a number of Scrutiny Review Panels:

- (i) Scrutiny Reviews Panels are appointed to examine designated Council services. Scrutiny Review Panels will refer their findings/ recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to the Cabinet and/or the Council as appropriate.
- (ii) Scrutiny Review Panels will analyse submissions, request and analyse any additional information, and question the Cabinet Member(s), relevant Council officers, local stakeholders, and where relevant officers and/or board members of local NHS bodies or NHS funded bodies.
- (iii) Subject to the approval of the Overview and Scrutiny Committee, Scrutiny Review Panels will be able to appoint external advisors and/or to commission specific pieces of research if this is deemed necessary.
- (iv) Scrutiny Review Panels should make every effort to work by consensus; however, in exceptional circumstances Members may submit minority reports.
- (v) Prior to publication, draft reports will be sent to the relevant chief officers or where relevant officers of the National Health Service for checking for inaccuracies and the presence of exempt and/or confidential information; Scrutiny Review Panel members will revisit any conclusions drawn from disputed information;
- (vi) Following approval by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting together with an officer report where appropriate. The Cabinet will consider the reports and formally agree their decisions.
- (vii) Following approval by the Overview and Scrutiny Committee, reports on NHS, non-executive or regulatory matters will be copied to the Cabinet for information.

- (viii) At the Cabinet meeting to receive the final report and recommendations, the Chair of the Overview and Scrutiny Committee or the Chair of the Scrutiny Review Panel may attend and speak.
- (ix) After an appropriate period, post implementation, Overview and Scrutiny Committee will carry out a follow up review to determine if the recommendations had the intended outcomes and to measure any improvements.

- 1.4 When Scrutiny Review Panels report on non-executive or regulatory functions the above rules apply, except the references to The Cabinet shall be taken as reference to the relevant non-executive body.
- 1.5 The Overview and Scrutiny Committee shall undertake scrutiny of the Council's budget through a Budget Scrutiny process. The procedure by which this operates is detailed in the Protocol covering the Overview and Scrutiny Committee.
- 1.6 All Overview and Scrutiny meetings shall take place in public (except where exempt or confidential matters are considered).
- 1.7 The Overview and Scrutiny function should not be seen as an alternative to established disciplinary, audit or complaints mechanisms and should not interfere with or pre-empt their work.

## **2. Membership of the Overview and Scrutiny Committee and Scrutiny Review Panels**

- 2.1 All Councillors (except Members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved.
- 2.2 The membership of the Overview and Scrutiny Committee and Scrutiny Review Panels shall, as far as is practicable, be in proportion to the representation of different political groups on the Council.

## **3. Co-optees**

- 3.1 Each Scrutiny Review Panel shall be entitled to appoint up to three people as non-voting co-optees.
- 3.2 Statutory voting non-Councillor members of Overview and Scrutiny Committee will be paid an allowance in accordance with the Members' Allowances Scheme in Part 6 of this Constitution.

## **4. Education representatives**

- 4.1 The Overview and Scrutiny Committee and the Scrutiny Review Panel whose terms of reference relate to education functions that are the responsibility of the Cabinet, shall include in its membership the following representatives:

- (i) At least one Church of England diocesan representative (voting).
- (ii) At least one Roman Catholic diocesan representative (voting).
- (iii) 2 parent governor representatives (voting).

These voting representatives will be entitled to vote where the Overview and Scrutiny Committee or the Scrutiny Review Panel is considering matters that relate to relevant education functions. If the Overview and Scrutiny Committee or Scrutiny Review Panel is dealing with other matters, these representatives shall not vote on those matters though they may stay in the meeting and speak at the discretion of the Chair. The Overview and Scrutiny Committee and Scrutiny Review Panel will attempt to organise its meetings so that relevant education matters are grouped together.

## **5. Meetings of the Overview and Scrutiny Committee and Scrutiny Review Panels**

- 5.1 In addition to ordinary meetings of the Overview and Scrutiny Committee, extraordinary meetings may be called from time to time as and when appropriate. An Overview and Scrutiny Committee meeting may be called by the Chair of the Overview and Scrutiny Committee after consultation with the Chief Executive, by any two Members of the Committee or by the proper officer if he/she considers it necessary or appropriate.
- 5.2 In addition to ordinary meetings of the Scrutiny Review Panels, extraordinary meetings may be called from time to time as and when appropriate. A Scrutiny Review Panel meeting may be called by the Chair of the Panel after consultation with the Chief Executive, by any two Members of the Committee or by the proper officer if he/she considers it necessary or appropriate.

## **6. Quorum**

The quorum for the Overview Scrutiny Committee and for each Scrutiny Review Panel shall be at least one quarter of its membership and not less than 3 voting members.

## **7. Chair of the Overview and Scrutiny Committee and Scrutiny Review Panels**

- 7.1 The Chair of the Overview and Scrutiny Committee will be appointed by the Council.
- 7.2 The Chair of the Overview and Scrutiny Committee shall resign with immediate effect if a vote of no confidence is passed by the Overview and Scrutiny Committee.
- 7.3 Chairs of Scrutiny Review Panels will be drawn from among the Councillors sitting on the Overview and Scrutiny Committee. Subject to this requirement,



the Overview and Scrutiny Committee may appoint any person as it considers appropriate as Chair having regard to the objective of cross-party chairing in proportion to the political balance of the Council. The Scrutiny Review Panels shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

- 7.4 The Chair of the Budget Scrutiny Review process will be drawn from among the opposition party Councillors sitting on the Overview and Scrutiny Committee. The Overview and Scrutiny Committee shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

## **8. Work programme**

Overview and Scrutiny Committee will determine the future scrutiny work programme and will establish Scrutiny Review Panels to assist it to perform its functions. The Committee will appoint a Chair for each Scrutiny Review Panel.

## **9. Agenda items for the Overview and Scrutiny Committee**

- 9.1 Any member of the Overview and Scrutiny Committee shall be entitled to give notice to the proper officer that he/she wishes an item relevant to the functions of the Committee to be included on the agenda for the next available meeting of the Committee. On receipt of such a request the proper officer will ensure that it is included on the next available agenda.
- 9.2 The Overview and Scrutiny Committee shall also respond, as soon as its work programme permits, to requests from the Council and, if it considers it appropriate, from the Cabinet to review particular areas of Council activity. Where they do so, the Overview and Scrutiny Committee shall report their findings and any recommendations back to the Cabinet within an agreed timescale.

## **10. Policy review and development**

- 10.1 The role of the Overview and Scrutiny Committee in relation to the development of the Council's budget and policy framework is set out in the Budget and Policy Framework Procedure Rules in Part 4 of this constitution.
- 10.2 In relation to the development of the Council's approach to other matters not forming part of its policy and budget framework, the Overview and Scrutiny Committee and its Scrutiny Review Panels may make proposals to the Cabinet for developments insofar as they relate to matters within their terms of reference. The Scrutiny Review Panels must do so via the Overview and Scrutiny Committee.

## **11. Reports from the Overview and Scrutiny Committee**

Following endorsement by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting. The procedure to be followed is set out in paragraphs 1.3 or 1.4 above.

**12. Making sure that overview and scrutiny reports are considered by the Cabinet**

12.1 The agenda for Cabinet meetings shall include an item entitled 'Issues arising from Scrutiny'. Reports of the Overview and Scrutiny Committee referred to the Cabinet shall be included at this point in the agenda unless either they have been considered in the context of the Cabinet's deliberations on a substantive item on the agenda or the Cabinet gives reasons why they cannot be included and states when they will be considered.

12.2 Where the Overview and Scrutiny Committee prepares a report for consideration by the Cabinet in relation to a matter where decision making power has been delegated to an individual Cabinet Member, a Committee of the Cabinet, an Area Committee, or an Officer, or under Joint Arrangements, then the Overview and Scrutiny Committee will also submit a copy of their report to that body or individual for consideration, and a copy to the proper officer. If the Member, committee, or officer with delegated decision making power does not accept the recommendations of the Overview and Scrutiny Committee, then the body/he/she must then refer the matter to the next appropriate meeting of the Cabinet for debate before making a decision.

**13. Rights and powers of Overview and Scrutiny Committee members**

**13.1 Rights to documents**

(i) In addition to their rights as Councillors, members of the Overview and Scrutiny Committee and Scrutiny Review Panels have the additional right to documents, and to notice of meetings as set out in the Access to Information Procedure Rules in Part 4 of this Constitution.

(ii) Nothing in this paragraph prevents more detailed liaison between the Cabinet and the Overview and Scrutiny Committee and Scrutiny Review Panels as appropriate depending on the particular matter under consideration.

**13.2 Powers to conduct enquiries**

The Overview and Scrutiny Committee and Scrutiny Review Panels may hold enquiries into past performance and investigate the available options for future direction in policy development and may appoint advisers and assessors to assist them in these processes. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations, within available resources. They may ask witnesses to attend to address them on any matter under consideration and may pay any

advisers, assessors and witnesses a reasonable fee and expenses for doing so. Scrutiny Review Panels require the support of the Overview and Scrutiny Committee to do so.

### **13.3 Power to require Members and officers to give account**

- (i) The Overview and Scrutiny Committee and Scrutiny Review Panels may scrutinise and review decisions made or actions taken in connection with the discharge of any Council functions (Scrutiny Review Panels will keep to issues that fall within their terms of reference). As well as reviewing documentation, in fulfilling the scrutiny role, it may require any Member of the Cabinet, the Head of Paid Service and/or any senior officer (at second or third tier), and chief officers of the local National Health Service to attend before it to explain in relation to matters within their remit:
  - (a) any particular decision or series of decisions;
  - (b) the extent to which the actions taken implement Council policy (or NHS policy, where appropriate); and
  - (c) their performance.

It is the duty of those persons to attend if so required. At the discretion of their Director, council officers below third tier may attend, usually accompanied by a senior manager. At the discretion of the relevant Chief Executive, other NHS officers may also attend overview and scrutiny meetings.

- (ii) Where any Member or officer is required to attend the Overview and Scrutiny Committee or Scrutiny Review Panel under this provision, the Chair of that body will inform the Member or proper officer. The proper officer shall inform the Member or officer in writing giving at least 10 working days notice of the meeting at which he/she is required to attend. The notice will state the nature of the item on which he/she is required to attend to give account and whether any papers are required to be produced for the Overview and Scrutiny Committee or Scrutiny Review Panel. Where the account to be given to Overview and Scrutiny Committee or Scrutiny Review Panel will require the production of a report, then the Member or officer concerned will be given sufficient notice to allow for preparation of that documentation.
- (iii) Where, in exceptional circumstances, the Member or officer is unable to attend on the required date, then the Overview and Scrutiny Committee or Scrutiny Review Panel shall in consultation with the Member or officer arrange an alternative date for attendance, to take place within a maximum of 10 days from the date of the original request.

### **14. Attendance by others**

The Overview and Scrutiny Committee or Scrutiny Review Panel may invite people other than those people referred to in paragraph 13 above to address it, discuss issues of local concern and/or answer questions. It may for example wish to hear from residents, stakeholders and Members and officers in other parts of the public sector and may invite such people to attend. Attendance is optional.

**15. Call-in**

The call-in procedure is dealt with separately at Part 4 Section H of the Constitution, immediately following these Overview and Scrutiny Procedure Rules.

**16. Councillor Call for Action (CCfA)**

The Council has adopted a Protocol for handling requests by non-Committee Members that the Committee should consider any local government matter which is a matter of significant community concern. This procedure should only be a last resort once the other usual methods for resolving local concerns have failed. Certain matters such as individual complaints and planning or licensing decisions are excluded.

Requests for a CCfA referral should be made to the Democratic Services Manager. who will check with the Monitoring Officer that the request falls within the Protocol. The Councillor making the referral will be able to attend the relevant meeting of the Committee to explain the matter. Among other actions, the Committee may: (i) make recommendations to the Cabinet, Directors or partner agencies, (ii) ask officers for a further report, (iii) ask for further evidence from the Councillor making the referral, or (iv) decide to take no further action on the referral.

The Protocol is not included within this Constitution but will be subject to regular review by the Committee.

**17. Procedure at Overview and Scrutiny Committee meetings and meetings of the Scrutiny Review Panels.**

(a) The Overview and Scrutiny Committee shall consider the following business as appropriate:

- (i) apologies for absence;
- (ii) urgent business;
- (iii) declarations of interest;
- (iv) minutes of the last meeting;
- (v) deputations and petitions;

- (vi) consideration of any matter referred to the Committee for a decision in relation to call-in of a key decision;
  - (vii) responses of the Cabinet to reports of the Committee;
  - (viii) business arising from Area Committees;
  - (ix) the business otherwise set out on the agenda for the meeting.
- (b) A Scrutiny Review Panel shall consider the following business as appropriate:
- (i) minutes of the last meeting;
  - (ii) declarations of interest;
  - (iii) the business otherwise set out on the agenda for the meeting.
- (c) Where the Overview and Scrutiny Committee or Scrutiny Review Panel has asked people to attend to give evidence at meetings, these are to be conducted in accordance with the following principles:
- (i) that the investigation be conducted fairly and all members of the Overview and Scrutiny Committee and Scrutiny Review Panels be given the opportunity to ask questions of attendees, to contribute and to speak;
  - (ii) that those assisting the Overview and Scrutiny Committee or Scrutiny Review Panel by giving evidence be treated with respect and courtesy;
  - (iii) that the investigation be conducted so as to maximise the efficiency of the investigation or analysis; and
  - (iv) that reasonable effort be made to provide appropriate assistance with translation or alternative methods of communication to assist those giving evidence.
- (d) Following any investigation or review, the Overview and Scrutiny Committee or Scrutiny Review Panel shall prepare a report, for submission to the Cabinet and shall make its report and findings public.

#### **17A. Declarations Of Interest Of Members**

- (a) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a disclosable pecuniary interest or a prejudicial interest as referred to in Members' Code of Conduct in any matter under consideration, then the member shall declare his or her interest at the start of the meeting or as soon as the interest becomes apparent. The member may not participate or participate further in any

discussion of the matter or participate in any vote or further vote taken on the matter at the meeting and must withdraw from the meeting until discussion of the relevant matter is concluded unless that member has obtained a dispensation from the Council's Standards Committee.

- (b) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a personal interest which is not a disclosable pecuniary interest nor a prejudicial interest, the member is under no obligation to make a disclosure at the meeting but may do so if he/she wishes.

## **18. The Party Whip**

Scrutiny is intended to operate outside the party whip system. However, when considering any matter in respect of which a Member of scrutiny is subject to a party whip the Member must declare the existence of the whip and the nature of it before the commencement of the Committee/Panel's deliberations on the matter. The Declaration, and the detail of the whipping arrangements, shall be recorded in the minutes of the meeting.

The expression "party whip" can be taken to mean: "Any instruction given by or on behalf of a political group to any Councillor who is a Member of that group as to how that Councillor shall speak or vote on any matter before the Council or any committee or sub-committee, or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote in any particular manner."

## **19. Matters within the remit of more than one Scrutiny Review Panel**

Should there be any overlap between the business of any Scrutiny Review Panels, the Overview and Scrutiny Committee is empowered to resolve the issue.

## **Appendix B**

### **PROTOCOL COVERING OVERVIEW AND SCRUTINY COMMITTEE (OSC)**

#### **1. INTRODUCTION**

- 1.1 A key objective of Haringey's Governance Review 2010/11 was to ensure that the Overview and Scrutiny function can help the Council to make key decisions and develop policy in a useful and effective manner.
- 1.2 The Terms of Reference for the OSC is stated in the Council's Constitution (Part 3 Section C). The purpose of this protocol is to set out in detail the process by which the OSC will function.
- 1.3 This document will be subject to regular review along with other governance arrangements, to ensure that it remains updated in the light of experience.

#### **2. AIMS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

- 2.1 To provide a framework within which the work of the Council can be scrutinised in a constructive way that adds value to the Council's performance.
- 2.2 To help the Council to achieve its objectives by identifying areas for achieving excellence, and to carry out a scrutiny which identifies what needs to be done to improve the situation.
- 2.3 Not to duplicate work carried out by the Council, but provide an objective view of what needs to be done to improve the quality and cost effectiveness of services provided to local people.

#### **3. RESPONSIBILITIES**

- 3.1 The OSC can scrutinise any matter which affects the authority's area or its residents' wellbeing.
- 3.2 The Local Government Act 2000, the Health and Social Care Act 2001, the Local Government & Public Involvement in Health Act 2007, and the Police and Justice Act 2006 give the OSC the power to:
  - (i) Review and scrutinise decisions made or actions taken in connection with the discharge of any of the functions of the Executive or Full Council;
  - (ii) Review and scrutinise local NHS-funded services, and to make recommendations to reduce health inequalities in the local community;
  - (iii) Review and scrutinise Crime Reduction Partnerships;<sup>1</sup>
  - (iv) Make reports and recommendations on any issue affecting the authority's area, to the Full Council, its Committees or Sub-Committees, the Executive, or other appropriate external body;
  - (v) "Call In" for reconsideration a decision made by the Executive;

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<sup>1</sup> Section 19 of the Police and Justice Act 2006

- (vi) Require information from relevant partner authorities;<sup>2</sup>
- (vii) Give notice to a relevant partner authority that they must have regard to scrutiny reports and recommendations on any local improvement targets.<sup>3</sup>

- 3.3 Scrutiny recommendations shall be responded to by the appropriate body within 2 months of receiving the recommendations.<sup>4</sup> Where a response is requested from NHS-funded bodies, the response shall be made within 28 days.<sup>5</sup>
- 3.4 The OSC shall be responsible for scrutinising the draft Treasury Management Strategy Statement (TMSS) annually before its adoption by full Council, in accordance with the Council's Constitution (Part 4 Section I).
- 3.5 The OSC shall respond to a Councillor Call for Action (CCfA) referral, which will be handled in accordance with the Council's Constitution (Part 4 Section G).

#### Scrutiny Review Panels

- 3.6 The Overview and Scrutiny Committee shall establish 4 standing Scrutiny Review Panels, to examine designated public services.
- 3.7 The Overview and Scrutiny Committee shall determine the terms of reference of each Scrutiny Review Panel. If there is any overlap between the business of the Panels, it is the responsibility of the Overview and Scrutiny Committee to resolve this issue.
- 3.8 Areas which are not covered by the 4 standing Scrutiny Review Panels shall be the responsibility of the main Overview and Scrutiny Committee.

#### **4. MEMBERSHIP AND CHAIR**

- 4.1 The Overview and Scrutiny Committee shall comprise 5 members, and be politically proportionate as far as possible. The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters. The membership shall be agreed by the Group Leaders, Chief Executive and Monitoring Officer, and ratified each year at the Annual Council Meeting.
- 4.2 The chair of the OSC shall be a member of the majority group. The vice-chair shall be a member of the largest minority group. These appointments shall be ratified each year at the Annual Council Meeting.

#### Scrutiny Review Panels

- 4.3 The chair of each Scrutiny Review Panel shall be a member of the OSC, and shall be determined by the OSC at their first meeting.

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<sup>2</sup> Section 121 of the Local Government and Public Involvement in Health Act 2007

<sup>3</sup> Section 122(21C) of the Local Government and Public Involvement in Health Act

<sup>4</sup> Ibid section 122 (21B)

<sup>5</sup> Regulation 3 of Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002



- 4.4 It is intended that each Scrutiny Review Panel shall be comprised of between 3 and 7 members, and be politically proportionate as far as possible. It is intended that other than the chair, the other members are non-executive members who do not sit on the OSC.
- 4.5 Each Scrutiny Review Panel shall be entitled to appoint up to three non-voting co-optees.
- 4.6 If there is a Children and Young People's Scrutiny Review Panel, the membership shall include the statutory education representatives of OSC. It is intended that the education representatives would also attend the Overview and Scrutiny Committee meetings where reports from a relevant Scrutiny Review Panel are considered.

## **5. MEETING FREQUENCY AND FORMAT**

- 5.1 The intention is that OSC shall hold 6 scheduled meetings each year. One meeting, at the start of the civic year, shall agree the annual work programme of the OSC. One meeting, in January, shall consider the budget scrutiny reports from each Scrutiny Review Panel. The remaining meetings shall undertake the work programme and consider the reports from the Scrutiny Review Panels.
- 5.2 An extraordinary meeting of the OSC may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.3 The agenda and papers for OSC shall be circulated to all members and relevant partners at least 5 clear days before the meeting.
- 5.4 There shall be a standing item on OSC meeting agendas to receive feedback from Area Committees. Area Committee Chairs shall be able to attend OSC meetings, and ask questions.
- 5.5 Members of the Council may Call In a decision of the Executive, or any Key Decision made under delegated powers, within 5 working days of the decision being made. The full procedure is given in the Council's Constitution (Part 4 Section H).
- 5.6 Pre-decision scrutiny on forthcoming Cabinet decisions shall only be undertaken at scheduled OSC meetings, in adherence with the Council's Forward Plan.

### Scrutiny Review Panels

- 5.7 It is intended that each Scrutiny Review Panel shall hold 4 scheduled meetings each year.
- 5.8 An extraordinary meeting of a Scrutiny Review Panel may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.9 The agenda and papers for Scrutiny Review Panels shall be circulated to all members and relevant partners at least 5 clear days before the meeting.

## **6. PROCESS FOR CABINET INVOLVEMENT**

- 6.1 The OSC shall develop recommendations for arrangements to focus its resources and time available on effective scrutiny of the Cabinet, within the guidance of this protocol. It is not intended that this will include submitting written questions to Cabinet members, in advance of an OSC meeting. The recommended arrangements shall be jointly discussed with the Cabinet prior to the first meeting of OSC.
- 6.2 The Leader of the Council and Chief Executive shall be invited to OSC once a year, at the meeting when the Committee's work programme is set. This shall be an opportunity to jointly discuss the Council's priorities for the next year.
- 6.3 The Leader/ Cabinet Member attending an OSC or Scrutiny Review Panel meeting may be accompanied and assisted by any service officers they consider necessary. The Member may invite an officer attending to answer a question on their behalf.

## **7. THE OSC WORK PROGRAMME**

- 7.1 The Council's Policy, Intelligence and Partnerships Unit shall coordinate the work programme of the OSC at the beginning of each civic year.
- 7.2 Any partner, member or service user may suggest an item for scrutiny. The OSC shall have regard to all such suggestions when they decide their work programme.
- 7.3 The OSC and Scrutiny Review Panels are able to request reports from the following areas to enable its scrutiny role, which shall be identified in the OSC's work programme:
  - (i) **Performance Reports;**
  - (ii) **One off reports** on matters of national or local interest or concern;
  - (iii) Issues arising out of **internal and external assessment;**
  - (iv) Issues on which the Cabinet or officers would like **the Committee's views or support;**
  - (v) Reports on **strategies and policies** under development;
  - (vi) **Progress reports** on implementing previous scrutiny recommendations accepted by the Cabinet or appropriate Executive body.
- 7.4 In deciding their work programme for the year, the OSC and Scrutiny Review Panels shall determine how partnership bodies shall be scrutinised within the boundaries of scheduled meetings.

## **8. BUDGET SCRUTINY REVIEW**

- 8.1 The budget shall be scrutinised by each Scrutiny Review Panel, in their respective areas. Their reports shall go to the OSC for approval. The areas of the budget which are not covered by the Scrutiny Review Panels shall be considered by the main OSC.
- 8.2 A lead OSC member from the largest opposition group shall be responsible for the co-ordination of the Budget Scrutiny process and recommendations made by respective Scrutiny Review Panels relating to the budget.
- 8.3 To allow the OSC to scrutinise the budget in advance of it formally being set and convey those recommendations to the Cabinet, the following timescale is suggested:
- **Scrutiny Review Panel Meetings: May to November**  
Each Scrutiny Review Panel shall undertake budget scrutiny in their respective areas, to be overseen by the lead member referred to in paragraph 9.2. Between May and November, this shall involve scrutinising the 3-year Medium Term Financial Plan approved at the budget-setting full Council meeting in February.
  - **Cabinet report on the new 3-year Medium Term Financial Plan to members of the OSC: December**  
The Cabinet shall release their report on the new 3-year Medium Term Financial Plan to members of the OSC, following their meeting to agree the proposals in December.
  - **Scrutiny Review Panel Meetings: January**  
Overseen by the lead member referred to in paragraph 9.2, each Scrutiny Review Panel shall hold a meeting following the release of the December Cabinet report on the new 3-year Medium Term Financial Plan. Each Panel shall consider the proposals in this report, for their respective areas, in addition to their budget scrutiny already carried out. The Scrutiny Review Panels may request that the Cabinet Member for Finance and Sustainability and/or Senior Officers attend these meetings to answer questions.
  - **OSC Meeting: January**  
Each Scrutiny Review Panel shall submit their final budget scrutiny report to the OSC meeting in January containing their recommendations/proposal in respect of the budget for ratification by the OSC.
  - **Cabinet Meeting: February**  
The recommendations from the Budget Scrutiny process, ratified by the OSC, shall be fed back to Cabinet. As part of the budget setting process, the Cabinet will clearly set out its response to the recommendations/proposals made by the OSC in relation to the budget.



## Protocol for Non - Voting Co-opted Members

### Introduction

- 1.1 The primary purpose of establishing a protocol for the co-option of non statutory, non-voting scrutiny members is as follows:
  - To set out how the appointment and role of non- voting scrutiny Panel members is taken forward.
- 1.2 Each Scrutiny panel is entitled to appoint up to three non-voting co-optees to assist scrutiny with its work. Non -voting co-optees are intended to bring an additional element of external challenge to the work of the scrutiny panels. By bringing a diverse spectrum of experience and adding a different perspective to many items, they are expected to add value to scrutiny by performing the following roles:
  - To act as a non-party political voice for those who live and/or work in Haringey; and
  - To bring specialist knowledge and/or skills to the Overview and Scrutiny process and bring an element of external challenge by representing the public.
- 1.3 For the purposes of this protocol, the term 'Co-opted members/Co-optees' refers to Co-opted Non-statutory, Non-voting scrutiny members. Sections 2.4, 3, 4 and 5 of this protocol could also be applicable to Standards Committee which is also able to appoint up to 6 non-voting co-opted members as set out in the Constitution at Article 9 - paragraph 9.02.

## 2. Non - Voting Co-opted members

- 2.1 Most members on Scrutiny Committees are elected members and voting co-opted members. Although provision is available for the appointment of up to three co-optees on for each Scrutiny Panel. The decision making on appointment of non – voting co-opted members should take place at the start of the Municipal year.
- 2.2 Non-voting Co-opted members will be an integral part of Scrutiny Panels and are able to contribute to questioning of witnesses and analysis of evidence. Scrutiny Panel chairs are advised to invite individuals who have specific and detailed knowledge of a particular issue to act as expert witnesses or independent external advisers instead of being applicable to the appointment process at section 5 below , as this will provide them with greater scope to contribute to evidence received by panels.
- 2.3 It is expected that appointed non-voting co-optees will:
  - Attend formal meetings of the Panel, which are usually held in the evening.
  - Attend additional meetings and evidence gathering sessions such as site visits.
  - Prepare for meetings by reading the agenda papers and additional information to familiarise themselves with the issues being scrutinised.

- Prior to meetings consider questions they may wish to put to Cabinet Members, officers, and external witnesses.
- Help the Panel to make practical suggestions for improvements to services.
- Assist in the preparation of reports and the formulation of recommendations.
- Contribute to the development of the annual scrutiny work programme.
- Establish good relations with members, officers and other co-optees.
- Abide by the relevant sections of the Council's Constitution in terms of the rules and procedures for Overview and Scrutiny; and
- Keep abreast of key issues for the authority and bear these in mind when scrutinising services and making recommendations for improvement!

2.4 Non-voting co-opted member should also note the following:

- Co-optees on Scrutiny Panels will have no voting rights.
- Each co-opted member will usually be appointed for a period of 1 year by the Scrutiny panel at their first meeting of the Municipal year and their membership reviewed on an annual basis by the Scrutiny Panel.
- Employees and existing Councillors of Haringey Council are excluded from applying to be Co-optees.

### **3. Appointment process**

3.1 Primarily, Scrutiny will seek nominations from established community groups for Non -voting Co-optee positions. Where the panel identifies that a Non - voting Co-opted member maybe beneficial to the work of the Panel and its work programme for the coming municipal year, the Chair of Scrutiny and Panel Chair , supported with advice from Scrutiny Officers, will identify the appropriate community organisation to invite nominations for this role. The community groups will be known through established contact with the Council and through their existing contact with scrutiny members by participating in reviews.

3.2 Where the above is not possible and a particular experience/ expertise is required to assist the Panel for the duration of the municipal year, consideration can also be given to advertising the position on council's website and social media

3.3 Community organisations will be sent:

- Information on the role of overview and scrutiny non -voting co-opted members.
- Protocol for co-opted non-statutory non-voting members
- Information on the relevant Scrutiny Panel, the Scrutiny Work programme, and the skills and experience being sought to allow the community organisation to identify the appropriate individual to nominate.

3.4 Where the Panel is seeking particular expertise/ experience which is not available through contact with community organisations and the role is advertised, an application form will be sent to interested applicants. This will include a number of questions that have been devised by the Chair of Overview and Scrutiny and Scrutiny

Panel Chair and Scrutiny Officers which will draw out the experience, community involvement and expertise needed for participation in this role.

- 3.5 The Scrutiny Panel Chair, along relevant scrutiny officer will shortlist suitable candidates. This will include an assessment against the Scrutiny Work Plan , role in the community, and considering the criteria at section 1.1 above. Applicants will also be asked to attend a short interview and provide a reference.

#### **4. Term of office**

- 4.1 Non-voting Co-opted members will be appointed for the duration of the Municipal year and the Scrutiny Panel will annually renew their membership according to consideration of their work plan.
- 4.2 Any Non-voting Co-opted members shall be appointed at the first Scrutiny Panel meeting of each Municipal year. A report shall be made to this meeting that specifies how they will add value to the work of the Panel and in particular:
- 4.3 The specialist knowledge and/or skills that the proposed Co-optees will provide; and the basis on which they can represent the local community and articulate their concerns.
- 4.5 At the end of the local election year period of office, each Scrutiny Committee will ask the Co-opted members if they wish to continue. If they do want to continue, they will be subject to the appointment process outlined above.
- 4.6 Co-optees may terminate their membership by giving one month's notice to the Democratic and Scrutiny Team Manager.

#### **5. Code of Conduct**

- 5.1 All Co-optees, including non-voting co- opted members, are required to sign the council's code of conduct which sets out the standards of behaviour expected.
- 5.2 Co-optees must also sign a declaration of interest form identifying any interests which an individual may have which require recording. Advice will be provided on these requirements.
- 5.3 Induction, training, and ongoing support
- 5.4 Non-Co-optees will receive an individual induction following appointment and prior to attending their first scrutiny meeting.
- 5.5 The induction will involve meeting with the Chair of the panel they are joining and the scrutiny officer responsible for the Panel.
- 5.6 Non-voting Co-optees are voluntary positions and there is no allowance provision for this role.

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## APPENIX D: Overview & Scrutiny Remits and Membership 2021/22

Scrutiny Body	Areas of Responsibility	Cabinet Links
<p><b>Overview &amp; Scrutiny Committee</b>            Cllrs Moyeed (Chair),            Connor (Vice Chair),            Carlin,            Gunes,            White</p> <p>The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters</p>	Communications; Co-production and co-design; Corporate governance, performance, policy and strategy; Communities and the voluntary sector; Covid-19: Response and resilience; Equalities; External Partnerships; Fairness Commission implementation	<p style="text-align: center;">Cllr Peray Ahmet            Leader of the Council</p>
	Adult learning, training and skills; Council HR and Staff Well-Being; Corporate Recruitment; Culture; Electoral Registration and Electoral Services; Emergency Planning; Information Management; Insourcing Policy and Delivery; Tackling Unemployment and Worklessness	<p style="text-align: center;">Cllr Julie Davies            Cabinet Member for Employment, Skills and Corporate Services</p>
	Accommodation Strategy; Capital Strategy; Council Finances, Budget and MTFs; Community buildings Council Finances; Council Tax Policy; Procurement; Property portfolio	<p style="text-align: center;">Cllr Isidoros Diakides            Cabinet Member for Finance and Transformation</p>

Scrutiny Body	Areas of Responsibility	Cabinet Links
	Business Engagement; Community Wealth Building Local Economic Growth; SME Business Development Town Centre Management and High Street Strategy	Cllr Ruth Gordon Cabinet Member for House Building, Place-Making and Development
	Customer Services; IT and Digital transformation; Revenue & benefits, including ethical debt;	Cllr Seema Chandwani Customer Service, Welfare and the Public Realm
	Cross cutting, significant or high profile issues; Matters outside the remit of individual panels	To be determined according to issue
<b>Adults &amp; Health Scrutiny Panel</b> <i>Membership to follow</i>	Adult Social Care; Connected Communities; Food Security; Health and Social Care Integration; Mental Health and Well-Being; Public Health; Safeguarding Adults; Services for Adults with Disabilities and Additional Needs; Violence Against Women and Girls (VAWG) Prevention.	Cllr Lucia das Neves Cabinet Member for Health, Social Care and Well-Being
<b>Children &amp; Young People Scrutiny Panel</b> <i>Membership to follow</i>	Adoption and Fostering; Child and Adolescent Mental Health Services (CAMHS) Early help; Early Years and Child Care;	Cllr Zena Brabazon Cabinet Member for Children, Education and Families

Scrutiny Body	Areas of Responsibility	Cabinet Links
	Libraries; Looked-after Children and Care Leavers; Refugee and migrant support; Safeguarding Children; Schools and Education; Services for Children with Disabilities and Additional Needs; 16-19 Education; Youth services and youth justice	
<b>Environment &amp; Community Safety Scrutiny Panel</b> <i>Membership to follow</i>	Air Quality; Biodiversity and Trees; Carbon Management and Zero 50; Liveable Neighbourhoods; North London Waste Authority ; Parks and leisure; Strategic Transport including LTNs and School Streets; Renewable energy; Sustainability	Cllr Mike Hakata Cabinet Member for Environment, Transport and the Climate Emergency and Deputy Leader of the Council
	Parking and Parking Transformation; Street Scene Improvement and the Public Realm; Waste Management and Enforcement	Cllr Seema Chandwani Cabinet Member for Transformation and Public Realm Investment
	Community Safety, including tackling serious youth violence	Cllr Ahmet Leader of the Council
<b>Housing &amp; Regeneration Scrutiny Panel</b>	Building Regulations; Decent Homes and health and safety issues in housing stock	Cllr John Bevan Cabinet Member for Planning, Licensing and Housing Services

Scrutiny Body	Areas of Responsibility	Cabinet Links
<i>Membership to follow</i>	Empty Homes; Homelessness and Rough Sleeping; Homes for Haringey including Resident engagement; Landlord Licensing and Enforcement; Licensing and regulatory services Partnerships with Social Landlords; Private Rented Sector; Local Plan; Partnerships with social landlords; Planning policy, framework and enforcement; Private Rented Sector; S106 and Community Infrastructure Levy	
	Council House Building Programme; Housing Strategy and Development; Estate renewal;	Cllr Ruth Gordon House Building, Place-Making and Development
If there is any overlap between the business of the Panels, it is the responsibility of the OSC to resolve the issue. Areas which are not covered by the 4 standing Scrutiny Panels shall be the responsibility of the main OSC.		

**Report for:** Overview and Scrutiny Committee:

**Title:** Borough Plan 2019-23, Progress Update reflecting End of Year position March 21

**Report authorised by:** Claire McCarthy, Assistant Director Strategy and Communications

**Lead Officer:** Margaret Gallagher, Performance & Business Intelligence Manager  
[margaret.gallagher@haringey.gov.uk](mailto:margaret.gallagher@haringey.gov.uk)

**Ward(s) affected:** All

**Report for Key/Non Key Decision:** Non key

## 1. Background

- 1.1. When the Corporate Plan (predecessor to the Borough Plan) was first established, the Council introduced an approach to performance management, which allowed residents and others to easily track the Council's performance against five core areas of the Plan and hold it to account. This approach has now been applied to the priorities in the Borough Plan.
- 1.2. The 2019 – 2023 Borough Plan saw the conclusion of its first year in March 2020, which coincided with the beginning of the Covid-19 pandemic and the first national lockdown. This had a profound effect on the progress of the Borough Plan as it moved into year 2. Due to the sudden change in circumstances the council had to immediately adjust to concentrate resources to respond to the pandemic. This had a considerable impact on the delivery of borough plan priorities, outcomes and meant some of the indicators lost some of their relevance or were no longer able to be met. For example, the Housing priority indicator of numbers of households in temporary accommodation was affected by the government's Everyone In programme, which required councils to find emergency accommodation for people seen rough sleeping. There was a significant change in the patterns of crime in the borough particularly during the first lockdown.
- 1.3. The Overview and Scrutiny Committee and Panels use the updates as part of their role in scrutinising and supporting performance improvement and to inform the Overview and Scrutiny work programme. Scrutiny Panels have an opportunity to review performance using the latest data as published in the Priority dashboards.
- 1.4. The timely publication of the priority dashboards on the Council's website has created greater transparency about the Council's performance, enabling accountability directly to residents. This is an important way of working with communities to make the borough an even better place to live.

- 1.5. As part of the Borough Plan, there is a performance framework to track progress against the objectives and targets set out in the delivery plans. Outcome measures and key performance indicators have been agreed for each Priority. The agreed indicators form the basis of a monitoring framework for the Borough Plan (i.e., a version of the performance outcome wheels) and are the primary means of measuring progress in delivering the Borough priorities over the coming four years.
- 1.6. Progress against the outcomes and measures set out in the framework start from a baseline, as of April 2019. The principles of the performance framework have been adopted in reporting on the measures set out in the Borough Plan. This means a continued role for the Overview and Scrutiny Committee to use the updates as part of their role in scrutinising and supporting performance improvement and in agreeing their work programmes. It also ensures the continuation of a transparent approach with the public in publishing data on progress and impact.

## **2. Recommendations**

- 2.1 Overview and Scrutiny Committee is asked to note the high-level progress made against the delivery of the strategic priorities and targets in the Borough Plan as at the end of March 2021.

## **3. Evidence based performance management**

- 3.1. Public organisations need reliable, accurate and timely information with which to manage services, keep residents well informed and account for spend and performance. Good quality data is an essential ingredient for effective utilisation of resources. Effective organisations measure their performance against priorities and targets to determine how well they are performing and to identify opportunities for improvement and whether activities and approaches are achieving the expected and desired outcomes. Therefore, the data used to report on performance must be fit for the purpose, representing the Authority's activity in an accurate and timely manner.

The Borough Plan and performance framework seek to address inequalities and focus on what people need to thrive. Data and insight, based on demographic and demand pressures, inform service strategies and improvement plans which may include building resilience, enabling earlier intervention, and targeting to reach households before they reach crisis point. The State of the Borough profile is the Council's key document in this regard: <https://www.haringey.gov.uk/local-democracy/about-council/state-of-the-borough> and provides a comprehensive overview of Haringey in relation to a number of key themes including demographics, employment and skills, children and young people, vulnerable adults and health, place, crime and safety and housing. The most recent version, available on Haringey's website, has been updated with the latest available data.

## **4. Performance Overview**

4.1. Overall, this sixth update of the 2019-2023 Borough Plan dashboards illustrates progress against the strategic objectives set out in the Borough Plan as at March 2021 and reflects the position at the end of year 2.

4.2. There are 5 priorities in the Borough Plan:

**Housing:** a safe, stable, and affordable home for everyone, whatever their circumstances

**People:** our vision is a Haringey where strong families, strong networks and strong communities nurture all residents to live well and achieve their potential

**Place:** a place with strong, resilient, and connected communities where people can lead active and healthy lives in an environment that is safe, clean, and green

**Economy:** a growing economy which provides opportunities for all our residents and supports our businesses to thrive

**Your Council:** the way the council works

The associated delivery plans for each Priority can be found on the intranet <http://intranet/about-council/borough-plan-2019-23>. Updated delivery plans that reflect the new themes and objectives from the recovery and renewal work relating to the borough plan will be available and published once they have been finalised and agreed.

### 4.3 Housing

4.3.1 **Net Additional Homes:** 2,719 units have been completed in the last three years, representing 60% of the target. There are over 7,000 units in the pipeline, with just over 4,600 of those on site. As this is under 75% threshold of the Govt's Housing Delivery Test more weight must be given to the National Planning Policy Framework when making planning decisions. From the day following publication of the Housing Delivery Test measurement, where delivery of housing has fallen below the housing requirement, certain policies set out in the National Planning Policy Framework (NPPF) apply. These policies require:

- the authority to publish an action plan if housing delivery falls below 95%;
- a 20% buffer on the local planning authority's 5-year land supply if housing delivery falls below 85%; and
- application of the 'Presumption in Favour of Sustainable Development' (PIFSD) if housing delivery falls below 75%.

The consequences will continue to apply until the subsequent Housing Delivery Test measurement is published. The relevant consequence for any under-delivery will then be applied.

The Government published the 2020 measurement on 19 January 2021. Having regard to the lockdown starting in March 2020 and the measurement covering the period to 31 March 2020, the Government included a grace period of one month's housing delivery in its 2020 Housing Delivery calculation. Considering the above grace period, Haringey's Housing Delivery Test 2020 measurement is 60%. This is based on a housing completions figure of 867 during the 2019/2020 monitoring year.

While the measurement of 60% is an improvement on last year's result (55%) the end of the Housing Delivery Test transitional arrangements mean that the consequences will be more severe. The Council will be required to produce another Action Plan and must continue to include a 20% buffer in its five-year housing land supply. In addition, the Council is required to apply the 'Presumption in Favour of Sustainable Development' (PIFSD) as set out in the NPPF. In the case of decision making on planning applications, the PIFSD means approving development proposals that accord with an up-to-date development plan without delay.

The Council's Housing Delivery Test Action Plan 2019 sets out a range of measures that are being taken to increase the level and rate of housebuilding in the borough. It is important to note that the Council's housebuilding targets are very ambitious. These are set by the London Plan and the ambition of the targets set by the Mayor is evidenced by the fact that 8 London Boroughs are now facing the PIFSD.

The Council's current annual housing target is 1502 homes which was set in the London Plan 2016. This represented an 83% increase on the former target of 820 homes per year. The maximum annual delivery in the borough in the last 10 years was 1,410 homes. It is also important to note that, to a large extent, the Council is reliant on private sector housebuilding to meet its housing targets. The Council has granted permission for a substantial number of homes in recent years to help support increased housing delivery in the borough. As of 31 March 2020 (the end date of the period covered by the 2020 Housing Delivery Test measurement) the building of 4,588 permissioned homes were underway and a further 3,732 homes had been permissioned but not started. The Council's own housebuilding programme will make an important contribution to housing delivery in the borough but performance against this measure is affected by levels and rates of private build in the wider borough.

4.3.2 **% of new affordable homes:** Over the Local plan period to date (2011-2020), 33.5% of all conventional housing delivered has been affordable, increasing to 39.0% on a habitable room basis. This demonstrates that the Council is achieving a greater portion of larger dwellings as affordable homes. The Council can only secure affordable housing on major schemes (10 units or more). 55.4% of completions are affordable homes over the plan period, this decreases to 50.4% on a habitable room basis due to the mix of Intermediate products.

4.3.3 **1,000 council homes:** We remain on track to deliver 1,000 Council homes starting on site by March 2022. The first new Council homes at social rent in a generation have been let. 517 Council homes now have planning permission; 401 will have started across 18 sites by the end of May. However, the overall RAG rating for the programme remains amber, as just over 40% of schemes report challenges and/or slippage in delivering key milestones. In most cases this is related to the impact of Covid-19. It is worth noting that the GLA have extended the milestones for the Building Council Homes for Londoners grant programme by 12 months in response to Covid-related delays across London. Overall, Covid-19 and the lockdowns has delayed our programme by around six



months, although on some schemes the impact has been greater. The most significant delays were caused by the suspension of consultation and engagement in the first lockdown, and by the furloughing of contractors. Active construction sites shut for periods of between one and three months and then reopened at a reduced capacity. There were some supply chain issues, although our sites were less affected than many. The combination of Brexit and Covid-19 has led to labour shortages. Since January 2021, staffing resources both internally and externally have been affected by illness, caring responsibilities and by childcare issues related to school closures. This has had an impact at all stages of the development process from inception through design to completion, affecting our own project managers as well as design teams, surveyors, and construction workers. A round of recruitment along with partial returns to work has rebuilt our internal capacity, and we have reallocated resources to focus on those schemes that will deliver the first thousand homes. However not all missed milestones can be fully recovered. The vast majority of schemes are within their budgetary approval limits.

#### 4.4 People

4.4.1 **Quality of Social Work Practice:** A recent 'focussed visit' from Ofsted to Children's Services (this is essentially a mini-inspection) identified some areas for improvement but is full of positives. [The letter setting out its findings](#) has now been published on the Ofsted website. Below are a few highlights:

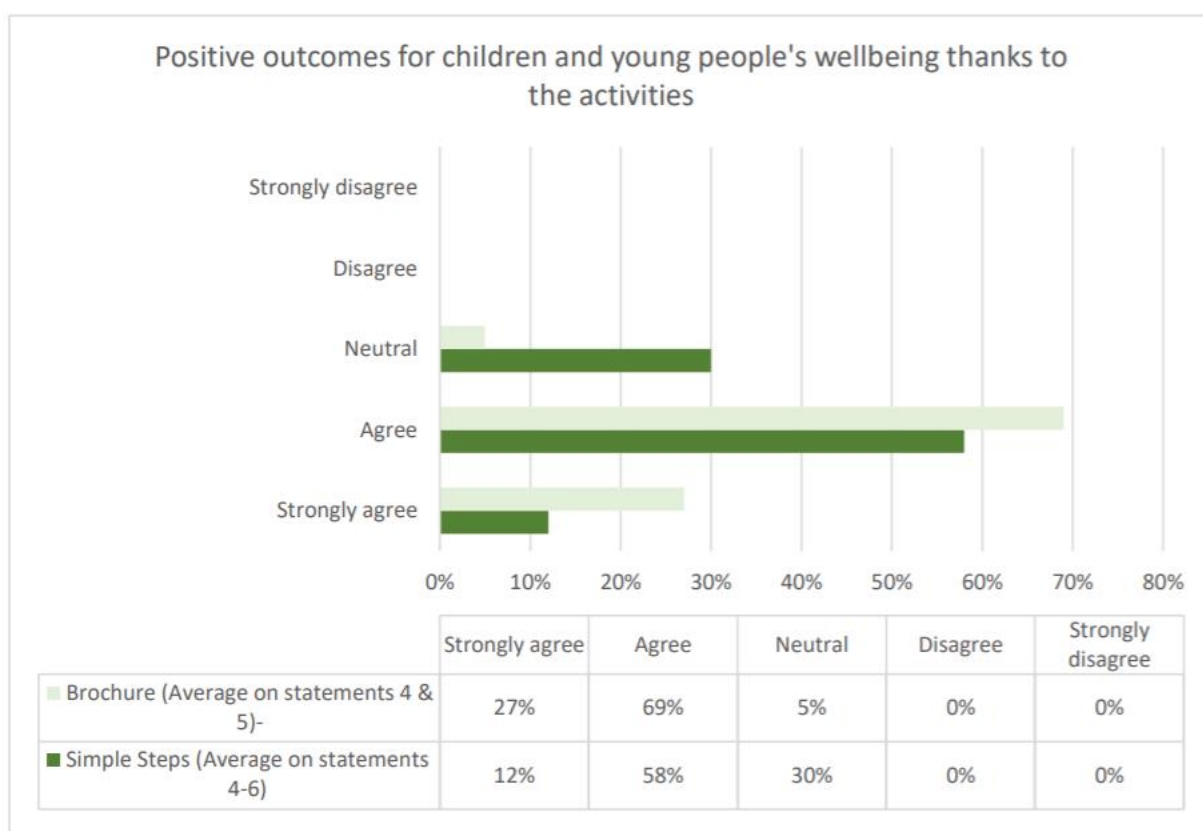
- "A determined and collaborative effort by the multi-agency partnership has identified and supported the most vulnerable children."
- "Partnerships in Haringey have strengthened further through working together more closely. This has hastened positive change and created a culture focused on overcoming shared obstacles."
- "The multi-agency safeguarding hub (MASH) makes effective decisions to safeguard children. Children and families receive a timely and appropriate response that is proportionate to their level of need."
- "Staff are positive about working in Haringey and have valued the exceptional support provided by managers at all levels during the pandemic."

Key indicators tracking quality of practice including caseloads, repeat referrals and children on a child protection plan are all within a healthy range. This combined with the feedback from the focussed visit is really good progress against the backdrop of the pandemic.

4.4.2 **Child-well-being-** The Department for Education (DfE) provided grant funding to all local authorities to support education return in the light of Covid 19. In Haringey this amounted to £33,553. A public health approach was adopted in Haringey, to work at population level, in recognition of the very high level of need around mental health and wellbeing in the context of Covid 19. It was agreed that the project needed to build on existing borough initiatives, be strongly influenced by education settings, responsive to changing needs (Covid-related) and provide a sustainable legacy that would continue to support education settings beyond the project. In Haringey the project is named: 'Wellbeing in Education' and was part of the Anchor approach, the evaluation report has just been finalised and shows some very encouraging results. The aims of the project were:

- For education settings to be better equipped to support pupils and students’ wellbeing and psychosocial recovery as they return to full-time education in autumn 2020 (DfE aim) and beyond.
- To better understand the changing needs of education settings during Covid19 so that support responds to need.
- That support and straightforward information on resilience and wellbeing reached ALL front-line staff in education settings so that we maximise the impact of positive relationships in the community to facilitate recovery.

The project involved several activities including a mail-out campaign with bite sized resources and support for education staff and creating a ‘Wellbeing in Education Brochure’ and webpages. For both activities, the survey results and feedback showed high satisfaction in the services produced (see expressed satisfaction in the activities graph below). According to the feedback, the team produced excellent quality resources and in a format that was adapted to the needs of teaching staff and Education Welfare Leads.



4.4.3 **Percentage of young people aged 16-17 in education, employment, or training (EET):** By the end of March 2021, 92.7% of young people in Haringey were in Education Employment or Training. This was an improvement from the previous year’s performance (90.7%). Our ambition is to be above the London average (which has increased from 95.5% in 2020 to 96% in 2021) by 2022. This is currently rated as red, as we are below the London average.

4.4.4 In order to drive improvements, a NEET operational group has been running for one year to improve the way we identify, track, and support young people who are not in education, employment or training and support a better awareness and promotion of the post 16 offer in Haringey. There is strong commitment to this

group from the key Council departments who are stakeholders in performance against his objective, including Economic Regeneration, Schools and Learning, Haringey Education Partnership, Haringey Community Gold and Children's Services. A whole system NEET action plan is under development to drive further improvements, specifically relating to:

- our capacity to track those young people whose activity is unknown.
- the team that has oversight of this area of business is expanding from 2 to 4 staff, enhancing our capacity to deliver IAG support.
- data quality and timeliness of returns from schools, colleges, and post-16 providers.
- Improving the post-16 offer in Haringey and promoting uptake of internal offers.

4.4.5 **Proportion of adult safeguarding cases with risks removed or reduced at the end of the case:** in Haringey 90% of the safeguarding cases concluded had their risks either removed or reduced in Q4 of 2020/21. This was 5% below the target but still higher than the national average and equal to our statistical neighbours, and to London as a whole.

4.4.6 **Domestic abuse- Violence With Injury:** Data from the Metropolitan Police indicates that in 2020/21 795 incidents of domestic abuse were recorded in Haringey, an annual equivalent of 343 per 100,000 of the 16+ population. This is below the 2017/18 baseline target of 375 incidents per 100,000 population and has seen a continued downward trajectory so this is now rated as green having achieved the target to reduce the rate to below the 2017/18 baseline.

## 4.5 Place

4.5.1 **Violence with Injury (VWI) non-domestic abuse related & robbery - personal property: rate per 1,000 pop. & number of offences:** In March 2021, the rolling twelve-month numbers for VWI and robbery were 2,283 and 1,178 respectively, with rates per 100,000 of population of 8.0 and 4.1. These figures show a decline in numbers for both measures, particularly in the case of robbery, which has decreased by 53% compared with 2019/20. This reflects the impact of the lockdown measures. However, Haringey's rate of robbery, burglary dwelling, and car theft crimes remains comparatively high and is significantly above the average for London.

4.5.2 **Percentage of streets assessed as having unacceptable levels of cleanliness and litter:** We measure this quarterly by monitoring a selection of wards across the borough for cleanliness. Over the course of the year, we will have monitored all wards at least once. Each year we adjust the wards we monitor each quarter to diffuse any seasonality that might affect ward level performance such as leaf fall. At the end of the 2020/21 performance year the percentage of streets showing unacceptable levels of litter was 9.6%, below and better than the target of 11% and only 0.1% higher than the previous year, indicating that the improvements put in place previously have had a positive effect.

4.5.3 **Amount of waste per household sent to landfill / incineration (kg per household):** This is a measure of the average amount of residual waste created per household annually (residual waste being the waste that is not recycled or reused). The total amount of waste generated is predominantly driven by broader national economic trends in consumption. However, of the waste that is generated, the council has a key role in encouraging residents to recycle and reuse as much of their waste as possible. The higher the reuse and recycling rate, the lower the amount of waste left to be sent for disposal (which for Haringey goes almost entirely to incineration, from which electricity is produced). The final figure for this year was 400kg per household, a marked decrease over prior performance and well within the range for a green RAG rating.

## 4.6 Economy

4.6.1 **Percentage of council's expenditure on goods and services spent with Haringey businesses:** Whilst Covid has had a negative impact on implementing some of the Council's local procurement initiatives, we have tried to focus on local expenditure and local employment opportunities. The London Construction Partnership has been working closely with the Regeneration and Economic Development team to support local employment opportunities in the construction sector. Contractual requirements are in place for payment of London Living Wage in all contracts in excess of £160k. An enabling in-sourcing methodology and toolkit has been developed and is being adopted by some services. The methodology includes an assessment of all service delivery options (i.e., insource, 3rd party, hybrid, VSC etc.). Year-end local procurement figure for 2020/21 (Q4) was 24% with a total value of £125m. Whilst the percentage was down, due to Covid, the value was up by £10m on the previous year.

4.6.2 **Haringey residents supported into employment:** Haringey's Good Economy Recovery Plan and Employment and Skills Recovery Action Plan sets out how the Council and partners in the borough will respond to Haringey's labour market challenges. Scoping a programme of work to support Haringey residents has been undertaken. This includes deepening our understanding of the employment opportunities and challenges. For example, the Council is commissioning a Labour Construction Forecast which will give detail on the quantum and type of job and training opportunities that will be created through the Council's capital and major housing programmes to support the planning of training and maximise the number of residents who can access those opportunities.

4.6.3 The Employment and Skills Recovery Action Plan includes a range of workstreams to help increase opportunities for Haringey residents to find jobs. This includes a new youth unemployment service in Haringey Works which has been set up and is actively engaging with residents. In addition, work is underway to appoint an Autism and Learning Disability specialist advisor (subject to securing DWP funding) to work on an employment pathway. The Employment and Skills team have been working with partners to plan and deliver courses on introduction to technology and digital skills to connect residents to opportunities in the digital sector and we are currently developing a pathway into opportunities in Health and Social Care in partnership with the Whittington and North Middlesex

Hospital. There were 73 job placements for Haringey residents in January to March 2021 by Haringey Works (331 in 20/21).

4.6.4 **Number of Haringey residents starting an apprenticeship:** Haringey’s Employment and Skills Recovery Action Plan also includes helping Haringey residents find apprenticeship opportunities. There were 8 apprenticeship placements for Haringey residents in January to March 2021 by Haringey Works and via s106 construction obligations. An Apprenticeship Levy Transfer has been agreed to fund five Haringey residents in apprenticeships in local businesses via the London Progression Collaboration, fulfilling the council’s £50k pledge to the London Mayor’s Reskilling the Recovery Campaign. A construction apprenticeship event was held on 12 February 2021 with contractors, 79 attendees and an apprentice who shared their experience.

4.6.5 In addition, the Council has developed its own approach to apprenticeships which are a corporate priority, supporting the objectives set out in the 2019-2023 Workforce Development Strategy to “develop the right people with the right skills and the right values”. Apprenticeships future-proof our workforce by equipping us with the skills, knowledge and behaviours required for new and emerging job roles. As the largest employer within the borough, we have a responsibility to support our communities by creating accessible employment opportunities for our residents and to have a workforce that is reflective of the people and communities that we serve.

4.6.6 Haringey’s apprenticeship levy is c. £896k per year. This represents £74k per month which Haringey can access to provide apprenticeship training opportunities for c.50 FTE existing and incoming employees (per year) and covers 95% of the cost of apprentices training. The current levy fund available to spend is £1.8m. Below is Haringey’s track record for apprenticeships (excluding schools) which is below the public sector average despite the pandemic having had a significant impact on our apprentice numbers in 2020/21:

Figure 1

	2.3% Target	New Starters	Existing Employees	Total number of apprentices	% of apprentices	Shortfall
2019/20	45	13	12	25	1.16%	20
2020/21	52	9*	7	16	0.71%	36

\* Of the 16, 6 are currently completing pre-employment checks and 2 posts are being advertised and anticipated to start in 2020/21.

4.6.7 The 2019/20 Council budget identified growth funding to establish corporate capacity so that we are now able to significantly increase our focus on apprenticeships and the use of the levy to best effect. We propose an initial three-pronged approach to apprenticeships, including:

- Recruit to apprenticeships by default
- Career Development Qualifications (CDQ)
- Apprenticeship Development Scheme



4.6.8 **Gross Value Added:** The Council launched the Good Economy Recovery Plan and associated High Streets Recovery Action Plan in summer 2020 and has developed project delivery plans for the Council to support the economy under great pressure from Covid. Delivery is underway on a range of business support, with more projects planned for 21/22. Scoping work has been done to provide a local business advisor/coach providing advice to micro businesses and the self-employed, a Brexit advisor was commissioned to provide 1-1 support and advice to businesses, IT equipment purchased to provide online training for retail and small industrial estate businesses in North Tottenham to support them trade online, and a pilot scheme launched in Tottenham to provide advice to businesses to secure savings on utilities and other costs. The Economic Development team supported local creatives with the Shutter Gallery project delivered in Tottenham, supporting local creatives with small public realm commissions. The Economic Development team also supported the administration of the government grants schemes including designing the Discretionary Grant Scheme and Additional Restrictions Grant Scheme. The team also supported the Tottenham Green Market operator to successfully reopen and extended the contract to 2021.

#### 4.7 Your Council

4.7.1 **Commitment to develop deeper understanding of resident perception, confidence, and trust:** We remain committed to developing a deeper understanding of resident perception, confidence and trust. Our work to establish the Citizens' Panel has reflected this commitment, with an emphasis on recruiting a panel which represents the diversity of the borough that ensures all perspectives are captured and accounted for. Recruitment and panel activity were negatively impacted by the pandemic, leading to on-street recruitment and in-person engagement activities being postponed.

4.7.2 We have now established the Haringey Together Citizens' Panel, with the purpose of ensuring that all Haringey residents, wherever they live in the borough and whatever their background, are given a platform to talk to us about what matters to them. This has been used since mid-2020 to run regular, online surveys that have enabled us to gather resident perspectives on a range of topics, from the impact of coronavirus to their work, finances, and the local economy. We have also used the Citizens' Panel to provide updates to residents on the work of our strategic partners, and to inform them of statutory consultations being undertaken in the borough.

4.7.3 Future plans for the Citizens' Panel include using it to undertake more detailed, deliberative engagement with members which will generate insights that build on and add depth to the feedback generated through ongoing surveys as well as increase residents' understanding of our services. The development of a dedicated Citizens' Panel webpage, which is planned for 2021-2022, will also provide us with a dedicated space to disseminate information about our services and benefits more widely, also providing a forum through which members will be able to interact with us more easily and flexibly.

4.7.4 Work has now recommenced to launch a digital recruitment campaign to encourage new sign-ups to the Panel by giving it greater prominence on the Haringey Council webpage, advertising it through Clear Channel advertising across the borough, and featuring it in Council circulars. When possible, on-street recruitment will also be recommenced. In-person engagement activities will also be launched, which will provide us with an opportunity to develop our understanding of resident perception through deliberative engagement activities that generate organic opportunities for dialogue. Undertaking these engagement activities will develop our understanding of resident perspectives, while also fostering greater confidence and trust in us by enabling us to communicate directly how we are taking resident feedback into account.

4.7.5 Our Fairness Commission report identified that residents sometimes have negative experiences in accessing our services for a range of reasons, from feeling dismissed or being dealt with in an insensitive way to encountering discrimination, resulting in decreased levels of resident confidence and satisfaction. A cultural change across the council and public sector services was recommended to ensure that everyone is treated with kindness, dignity, and respect. Residents also highlighted frustrations around not feeling that their views are truly considered in our decision-making when asked for feedback as part of our statutory consultation process.

4.7.6 We are working to develop the Council's approach to resident participation so that services across the organisation are actively involving residents in service design and decision making, with a focus on ensuring that we hear from lesser heard communities. We have maintained good progress against this outcome, taking positive steps towards the goal of developing an understanding of resident's perspectives, and fostering greater confidence and trust in us. The indicator remains rated as green amber to reflect this positive progress.

**4.7.7 *Percentage of residents who say they are well informed about the services and benefits the council provides:***

We stated in our March 2020 progress review that this indicator should maintain a red-amber status until we have an updated Residents Survey result on this specific question. Although we have not been able to generate an updated survey result to quantifiably inform progress on this indicator, much work around communicating and informing residents during the Pandemic has been done and on that basis, we have updated the status on this outcome to green-amber. The last year has seen the council undertaking a huge communications effort to inform residents and businesses about how to keep themselves safe, what restrictions were in place and how they could access help, from the council, our partners and national government. This has included communications in a range of community languages.

4.7.8 The Haringey, Here to Help communications campaign was launched to ensure that residents know about the range of financial support available and eligibility criteria. Under this campaign we utilised a mix of more traditional tools including letters, leaflets, posters, and Haringey People magazine; as well as digital means

including social media and our website. We have also used targeted programmatic digital advertising for the first time with the aim of ensuring all residents who are on low income and fall within specific demographic categories were aware of the £500 grant support if asked to self-isolate due to COVID-19. Programmatic advertising allows us to directly target our residents on the websites they access, and push through messages in the languages our residents access the site in. The campaign delivered over 670,000 impressions, which generated just over 5,700 clicks, giving the campaign a Click Through Rate (CTR) of 0.85%, which exceeds the national average of 0.3%-0.6%. The results are available on the dashboard [here](#). We will be working to ensure that we have captured the learning from the COVID-19 communications projects and will be using this knowledge to inform our communications strategies going forward. We would expect this to contribute positively to the number of residents that feel informed about our services.

- 4.7.9 **Percentage of top 5% earners who are from black and minority ethnic groups:** The March 2021 Haringey employment profile shows that 26.5% of senior managers are from a BAME background. This represents a 1.5% decrease from the previous report in December 2020, although it should be noted that the actual number of BAME senior managers remained constant, at 30. Despite this change this indicator remains in green, according to the original borough plan target of 17.2%.

## 5. Contribution to strategic outcomes

- 5.1. Effective performance monitoring of the Council and partners' progress towards achieving the outcomes in the Borough Plan is fundamental to understanding impact.

## 6. Use of Appendices

Priority dashboards and performance packs <http://www.haringey.gov.uk/local-democracy/policies-and-strategies/building-stronger-haringey-together>



**Report for:** Overview and Scrutiny Committee – 8 June 2021

**Title:** Overview and Scrutiny Committee and Scrutiny Panel Work Programme

**Report authorised by:** Ayshe Simsek, Democratic Services and Scrutiny Manager

**Lead Officer:** Rob Mack, Principal Scrutiny Support Officer  
Tel: 020 8489 2921, E-mail: [rob.mack@haringey.gov.uk](mailto:rob.mack@haringey.gov.uk)

**Ward(s) affected:** N/A

**Report for Key/  
Non Key Decision:** N/A

**1. Describe the issue under consideration**

1.1 This report seeks approval of the work plans for 2021-22 for the Committee and its Panels.

**2. Recommendations**

2.1 To agree the work programmes for the main Committee and Scrutiny Panels, as set out in Appendix A.

**3. Reasons for decision**

3.1 The Overview and Scrutiny Committee (OSC) is responsible for developing an overall work plan, including work for its standing scrutiny panels. In putting this together, the Committee will need to have regard to their capacity to deliver the programme and officers' capacity to support them in this task.

**4. Background**

4.1 Following the completion of the Overview and Scrutiny work plan for 2018-20, work was begun on the development of plans for 2020-22. An on-line survey on was undertaken in February 2020 and a Scrutiny Café consultative event planned before the process was disrupted by the Covid pandemic.

4.2 The priorities and suggestions from the survey were incorporated into the work planning process for 2021-22. In addition, the Committee and its Panels each undertook consultative meetings during March with a range of community and voluntary sector organisations relevant to areas within their terms of reference.

4.3 The consultative meetings looked at and prioritised a range of suggestions that had come from the following:

- Responses to the on-line scrutiny survey undertaken in early 2020;
- Outstanding matters from current work plans; and
- Areas highlighted by the Fairness Commission.

- 4.4 There was also the opportunity to add additional issues. Following these, the Committee and its Panels have each met to finalise proposals. Relevant Council officers were invited to these meetings to provide feedback on proposals. Each scrutiny body was asked to prioritise issues and consider if there were any additional matters that also should be included. There is finite capacity within work plans and it will not be possible to cover everything within them in depth, hence the need to prioritise.
- 4.5 There are a number of options for how each issue can be scrutinised:
- In-depth scrutiny reviews;
  - “One-off” reports to Committee or Panel meetings; or
  - Questions to Cabinet Members.
- 4.6 Each scrutiny body was asked to decide on the following:
- A suitable topic for a scrutiny review. Whilst this is not obligatory, it will enable scrutiny bodies to look at an issue in detail. A key consideration in selecting issues is the extent to which reviews may be able to deliver tangible outcomes. Any review will need to have completed receiving evidence by the end of this calendar year in order to ensure that its final report is approved before the end of the current administration;
  - Items to prioritise for one-off items at scheduled meetings. Space for such items will be limited. It is recommended that sufficient space is allowed on each agenda for a meaningful discussion of issues selected by avoiding overloading agendas; and
  - Which item(s) to select for the agenda for the first meetings of 2021-22.
- 4.7 Local elections are due to take place in 2022 so it is very important that all outstanding work is completed before the end of the year. In particular, all reviews should be finalised in good time so they can be approved by the Committee. It is therefore advised that all evidence gathering activities as part of reviews be completed before the end of the calendar year. If a review is not finished before the end of the administration, it may be difficult to carry it over to the new administration due to the loss of continuity. An earlier deadline will need to be factored into work plans if Members wish their review reports considered by Cabinet before the end of the administration.
- 4.8 Copies of the draft work plans for the Committees and its Panel are attached as Appendix “A”. Further development of the plans will take place as the year progresses and progress will be reviewed on a regular basis.

#### *Forward Plan*

- 4.9 Since the implementation of the Local Government Act and the introduction of the Council’s Forward Plan, scrutiny members have found the Plan to be a useful tool in planning the overview and scrutiny work programme. The Forward Plan is updated each month but sets out key decisions for a 3-month period.

- 4.10 To ensure the information provided to the Committee is up to date, a copy of the most recent Forward Plan can be viewed via the link below:

<http://www.minutes.haringey.gov.uk/mgListPlans.aspx?RP=110&RD=0&J=1>

- 4.11 The Committee may want to consider the Forward Plan and discuss whether any of these items require further investigation or monitoring via scrutiny.

## **5. Contribution to strategic outcomes**

- 5.1 The contribution of scrutiny to the corporate priorities will be considered routinely as part of the OSC's work.

## **6. Statutory Officers comments**

### **Finance and Procurement**

- 6.1 There are no financial implications arising from the recommendations set out in this report. Should any of the work undertaken by Overview and Scrutiny generate recommendations with financial implications these will be highlighted at that time.

### **Legal**

- 6.2 There are no immediate legal implications arising from the report.
- 6.3 In accordance with the Council's Constitution, the approval of the future scrutiny work programme falls within the remit of the OSC.
- 6.4 Under Section 21 (6) of the Local Government Act 2000, an OSC has the power to appoint one or more sub-committees to discharge any of its functions. In accordance with the Constitution, the appointment of Scrutiny Panels (to assist the scrutiny function) falls within the remit of the OSC.
- 6.5 Scrutiny Panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each scrutiny panel produces must be approved by the Overview and Scrutiny Committee. Such reports can then be referred to Cabinet or Council under agreed protocols.

### **Equality**

- 6.6 The Council has a public sector equality duty under the Equalities Act (2010) to have due regard to:
- Tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
  - Advance equality of opportunity between people who share those protected characteristics and people who do not;

- Foster good relations between people who share those characteristics and people who do not.

6.7 The Committee should ensure that it addresses these duties by considering them within its work plan and those of its panels, as well as individual pieces of work. This should include considering and clearly stating;

- How policy issues impact on different groups within the community, particularly those that share the nine protected characteristics;
- Whether the impact on particular groups is fair and proportionate;
- Whether there is equality of access to services and fair representation of all groups within Haringey;
- Whether any positive opportunities to advance equality of opportunity and/or good relations between people, are being realised.

6.8 The Committee should ensure that equalities comments are based on evidence. Wherever possible this should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

## **7. Use of Appendices**

Appendix A: Work Plans for the Committee and the scrutiny panels.

## **8. Local Government (Access to Information) Act 1985**

N/A

**Overview and Scrutiny Committee**

**Work Plan 2021-22**

**1. Scrutiny review projects;** These are dealt with through a combination of specific evidence gathering meetings that will be arranged as and when required and other activities, such as visits. Should there not be sufficient capacity to cover all these issues through in-depth pieces of work, they could instead be addressed through a “one-off” item at a scheduled meeting of the Panel. These issues will be subject to further development and scoping. It is proposed that the Committee consider issues that are “cross cutting” in nature for review by itself i.e. ones that cover the terms of reference of more than one of the panels.

Project	Comments	Priority
Youth Offending/Violence	Scope and terms of reference to be determined	

**2. “One-off” Items;** These will be dealt with at scheduled meetings of the Committee. The following are suggestions for when particular items may be scheduled.

Date	Potential Items	Lead Officer/Witnesses
8 June 2021	Cabinet Member Questions: Leader	Leader and Chief Executive

	Performance update; To monitor performance against priority targets	Performance Manager
	Terms of Reference	Principal Scrutiny Officer
	Overview and Scrutiny Work Plan	Principal Scrutiny Officer
	Impact of Covid	Head of Policy and Cabinet Support
<b>6 July 2021</b>	Cabinet Member Questions - Cabinet Member for House Building, Place-Making and Development	Cabinet Member and officers
	2020/21 Provisional Outturn report	Director of Finance
	Haringey Good Economy and High Streets Action Recovery Plan	Assistant Director for Regeneration and Economic Development
	Fairness Commission	Head of Policy and Cabinet Support

	Gambling Policy	Licensing Team Leader
	Scrutiny reviews 2021/22; scopes, terms of reference and project plans	Panel Chairs
<b>7 October 2021</b>	Cabinet Member Questions - Customer Service, Welfare and the Public Realm	Cabinet Member and officers
	2020/21 Provisional Outturn report	Director of Finance
	Performance update – Q1; To monitor performance against priority targets	Performance Manager
	Digital Inclusion	Director of Customers, Transformation and Resources
	Digital Together	Director of Customers, Transformation and Resources
<b>29 November 2021</b>	Cabinet Member Questions; Cabinet Member for Finance and Transformation	Cabinet Member and officers
	Performance update – Q2; To monitor performance against priority targets	Performance Manager
	Working with the Voluntary and Community Sector	

		Director of Customers, Transformation and Resources
	Consultation, Engagement and Co-production	Head of Policy and Cabinet Support
<b>13 January 2022</b>	Cabinet Member Questions; Cabinet Member for Employment, Skills and Corporate Services	Cabinet Member and officers
	Enabling Priority Budget Scrutiny; To undertake scrutiny of the “enabling” priority	Director of Customers, Transformation and Resources
	Universal Credit	Director of Customers, Transformation and Resources
<b>20 January 2022 (Budget)</b>	Budget Scrutiny; Panel feedback and recommendations. To consider panel’s draft recommendations and agree input into Cabinet’s final budget proposal discussions (Deputy Chair in the Chair)	Deputy Chair (in the Chair)
	Treasury Management Statement	Assistant Director of Finance
<b>10 March 2022</b>	Scrutiny review reports	Scrutiny review reports



	Review of Scrutiny Panel terms of reference and remits	Principal Scrutiny Officer
	Health Inequalities	

TBA:

- Fire Safety in High Rise Blocks
- Brexit

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## Appendix B

### Children and Young People’s Scrutiny Panel

#### Work Plan 2020 - 21

<p><b>1. Scrutiny review projects;</b> These are dealt with through a combination of specific evidence gathering meetings that will be arranged as and when required and other activities, such as visits. Should there not be sufficient capacity to cover all of these issues through in-depth pieces of work, they could instead be addressed through a “one-off” item at a scheduled meeting of the Panel. These issues will be subject to further development and scoping. It is proposed that the Committee consider issues that are “cross cutting” in nature for review by itself i.e. ones that cover the terms of reference of more than one of the panels.</p>		
Project	Comments	Priority
Schools	<p>There are now a range of different types of school within the borough. These include:</p> <ul style="list-style-type: none"> <li>• Community schools;</li> <li>• Foundation schools and voluntary schools;</li> <li>• Academies;</li> <li>• Free schools; and</li> <li>• Faith schools.</li> </ul> <p>The resulting fragmentation presents challenges for local authorities. These include ensuring that all schools are providing a good standard of education and the planning and co-ordination of school places. In addition, schools are subject to varying degrees of local democratic control.</p> <p>The review will:</p>	In progress

	<ul style="list-style-type: none"> <li>• Seek to identify the different categories of school that there are within Haringey and their characteristics as well as the diversity of curriculum and ethos offered by individual schools;</li> <li>• Consider the ways that might be available to the Council to influence schools within the borough and, in particular, facilitate school improvement and co-ordination of school places most effectively; and</li> <li>• Look at practice in other local authority areas and what appears to have been most effective.</li> </ul> <p>The review will then focus on how the Council might best respond strategically to the significant surplus in school reception places that there is within Haringey. These have serious budgetary implications for many primary schools due to the way in which schools are funded. Demand for school places is subject to fluctuation and there will also be a need for sufficient places to be available to accommodate future any increases in demand for places. As part of this, the review will consider:</p> <ul style="list-style-type: none"> <li>• The role the Council has in working with schools to manage effectively the reductions in school rolls;</li> <li>• How a balanced range of school provision across the borough might best be maintained; and</li> <li>• What could be done to mitigate financial pressures on schools and ensure that any adverse effects on schools are minimised</li> </ul>	
Child Poverty	Scope and terms of reference to be determined.	

<p>2. <b>“One-off” Items; These</b> will be dealt with at scheduled meetings of the Panel. The following are suggestions for when particular items may be scheduled.</p>	
<b>Date</b>	<b>Potential Items</b>

<b>2021-22</b>	
<b>14 June 2021</b>	<ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Work Planning; To agree items for the work plan for the Panel for the forthcoming year</li> <li>• Cabinet Member Questions – Cabinet Member for Children, Education and Families</li> <li>• Covid; Impact on children and young people</li> <li>• Youth Services</li> </ul>
<b>23 September 2021</b>	<ul style="list-style-type: none"> <li>• Financial Monitoring</li> <li>• Haringey Safeguarding Partnership – Annual Report</li> <li>• Children’s Social Care; Annual Report</li> <li>• Whittington Health Estates and Services Reconfiguration – Implementation</li> </ul>
<b>4 November 2021</b>	<ul style="list-style-type: none"> <li>• Cabinet Member Questions – Cabinet Member for Children, Education and Families</li> <li>• Kinship Care</li> <li>• Mental Health and Well-Being</li> </ul>

	<ul style="list-style-type: none"> <li>• Educational Attainment Performance; To report on educational attainment and performance for different groups, including children with SENDs. Data on performance broken down into different groups, including children with SENDs, as well as ethnicity, age, household income etc. To include reference to any under achieving groups.</li> </ul>
<b>4 January 2022 (Budget Meeting)</b>	<ul style="list-style-type: none"> <li>• Budget scrutiny</li> </ul>
<b>7 March 2022</b>	<ul style="list-style-type: none"> <li>• Cabinet Member Questions – Cabinet Member for Children, Education and Families</li> <li>• Engagement with Young People</li> </ul>

**Environment and Community Safety Scrutiny Panel - Work Plan 2020-22**

<p>▪ <b>Scrutiny review projects;</b> These are dealt with through a combination of specific evidence gathering meetings that will be arranged as and when required and other activities, such as visits. Should there not be sufficient capacity to cover all of these issues through in-depth pieces of work, they could instead be addressed through a “one-off” item at a scheduled meeting of the Panel. These issues will be subject to further development and scoping. It is proposed that the Committee consider issues that are “cross cutting” in nature for review by itself i.e. ones that cover the terms of reference of more than one of the panels.</p>		
Project	Comments	Priority
<p>Single Use Plastics Policy / Reducing the amount of plastic</p>	<p>Examining the Council’s Single Use Plastics Policy as well as recycling performance around plastic waste and seeing what more could be done to reduce the use of plastics. What could the Council do to lead by example in this area?</p> <ul style="list-style-type: none"> <li>• Examine the Council’s Single Use Plastics Policy (Cabinet in June) and what other boroughs are doing around this issue.</li> <li>• Examine the Council’s current position in relation to plastic waste; the Panel will look at the Council’s current recycling policy in relation to different types of plastic.</li> <li>• Examine how the Council could reduce plastic waste and increase its recycling performance, looking at innovative ideas from across the sector.</li> <li>• What could be done by the Council to lead by example and also to assist schools in reducing the amount of plastic waste? Is there scope for the Council to develop a plastic free pledge for schools to sign up to?</li> </ul>	

Date of meeting	Potential Items
3 <sup>rd</sup> September 2020	<ul style="list-style-type: none"> <li>• Membership &amp; Terms of Reference.</li> <li>• Appointment of Non-Voting Co-opted Member</li> <li>• Covid-19 Recovery update</li> <li>• Update on Youth at Risk Strategy</li> <li>• Gangs, Knife Crime &amp; Hotspot locations. (MOPAC Performance update?).               <ul style="list-style-type: none"> <li>▪ Transport hubs as hotspot locations for crime, especially Finsbury Park, Turnpike Lane, Seven Sisters and surrounding areas, particularly drug-dealing, knife crime.</li> <li>▪ Update on the Ducketts Common stakeholder Strategic Group</li> </ul> </li> <li>• Work Programme: To agree items for the work plan for the Panel for this year.</li> <li>• Cabinet Member Questions; Communities, Safety and Engagement (to cover areas within the Panel’s terms of reference that are within that portfolio).</li> </ul>
3 <sup>rd</sup> November 2020	<ul style="list-style-type: none"> <li>• Cabinet Member Questions; Climate Change and Sustainability</li> <li>• Improving Air Quality &amp; reducing pollution</li> <li>• Street Trees &amp; Update on Queens Wood</li> <li>• Update on Single Use Plastics Policy</li> </ul>



	<ul style="list-style-type: none"> <li>• Recycling Rate</li> <li>• Update on Parks and Green Spaces Strategy</li> <li>• Parks Performance</li> <li>• Membership and Terms of Reference</li> <li>• Appointment of non-voting co-optee</li> <li>• Work Plan</li> </ul>
<p><b>Budget Scrutiny</b></p> <p>10<sup>th</sup> December 2020</p>	<ul style="list-style-type: none"> <li>• Budget Scrutiny</li> <li>• Police Priorities in Haringey &amp; Community Safety Partnership Update; To invite comments from the Panel on current performance issues and priorities for the borough’s Community Safety Partnership.</li> <li>• Update on Haringey &amp; Enfield BCU integration.</li> <li>• Additional Police numbers in Haringey</li> <li>• Cabinet Member Questions: Communities, Safety and Engagement (to cover areas within the Panel’s terms of reference that are within that portfolio).</li> </ul>
<p>4<sup>th</sup> March 2021</p>	<ul style="list-style-type: none"> <li>• Cabinet Member Q&amp;A – Cabinet Member for Transformation and Public Realm Investment. To question the Cabinet Member on current issues and plans arising for her portfolio.</li> <li>• Waste, recycling and street cleansing data</li> </ul>

Appendix A

	<ul style="list-style-type: none"><li>• Update on Fly Tipping Strategy</li><li>• Planned and Reactive Highways maintenance Performance</li><li>• Work Plan update</li></ul>
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**2021-2021**

Meeting 1	<ul style="list-style-type: none"><li>• Membership &amp; Terms of Reference.</li><li>• Appointment of Non-Voting Co-opted Member.</li><li>• Work Programme</li><li>• Cabinet Member Q&amp;A – Cabinet Member Questions; Cabinet Member for Corporate and Civic Services</li><li>• Strategic Transport update:<ul style="list-style-type: none"><li>▪ TfL funding (post Covid)</li><li>▪ Smarter/Active Travel (improve walking and cycling infrastructure, including cycle paths).</li><li>▪ Active Travel/Cycling Action Plan</li><li>▪ Reducing Congestion (Better west to east transport links)</li></ul></li><li>• Liveable Neighbourhoods</li></ul>
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Appendix A

Meeting 2	<ul style="list-style-type: none"> <li>• Cabinet Member Q&amp;A – Cabinet Member Questions; Climate Change and Sustainability</li> </ul>
Meeting 3	<ul style="list-style-type: none"> <li>• Cabinet Member Q&amp;A – Communities, Safety and Engagement (to cover areas within the Panel’s terms of reference that are within that portfolio).</li> <li>• Police Priorities in Haringey &amp; Community Safety Partnership Update; To invite comments from the Panel on current performance issues and priorities for the borough’s Community Safety Partnership.</li> </ul>
Meeting 4 (Budget Scrutiny)	<ul style="list-style-type: none"> <li>• Budget Scrutiny</li> <li>• Cabinet Member Q&amp;A – Cabinet Member Questions; Cabinet Member for Corporate and Civic Services.</li> </ul>
Meeting 5	<ul style="list-style-type: none"> <li>• Update on CPZ coverage, Visitor permits and use of permits by staff</li> <li>• Overview of Traffic Management including enforcement of 20mph speed limit (Improving traffic flow, Reduction in HGVs and preventing rat running)</li> <li>• Cabinet Member Questions; Cabinet Member for Transformation and Public Realm Investment</li> </ul>

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## Adults and Health Scrutiny Panel

### Work Plan 2021 - 22

<p><b>1. Scrutiny review projects;</b> These are dealt with through a combination of specific evidence gathering meetings that will be arranged as and when required and other activities, such as visits. Should there not be sufficient capacity to cover all of these issues through in-depth pieces of work, they could instead be addressed through a “one-off” item at a scheduled meeting of the Panel. These issues will be subject to further development and scoping. It is proposed that the Committee consider issues that are “cross cutting” in nature for review by itself i.e. ones that cover the terms of reference of more than one of the panels.</p>		
<b>Project</b>	<b>Comments</b>	<b>Status</b>
Adult Social Care commissioning	<p>This scrutiny review was established to examine the process behind commissioning decision-making including the overall strategic approach to commissioning, how decisions are tracked and measured, what key performance indicators are used, how return on investment is calculated and what criteria are used for tendering decisions.</p> <p>The final evidence sessions were held in March/April 2021 and the final report is expected to be published shortly.</p>	In progress

2. **“One-off” Items; These** will be dealt with at scheduled meetings of the Panel. The following are suggestions for when particular items may be scheduled.

Date	Agenda Items
<b>2021-22</b>	
<b>28 June 2021</b>	<ul style="list-style-type: none"> <li>• CQC Overview</li> <li>• Living Through Lockdown report (Joint Partnerships Boards) – response to recommendations</li> <li>• Public health response to Covid-19 pandemic</li> <li>• Work Planning               <ul style="list-style-type: none"> <li>○ To discuss items for the work plan for the Panel for 2021/22.</li> </ul> </li> </ul>
<b>9 September 2021</b>	<ul style="list-style-type: none"> <li>• Cabinet Member Questions – Adults &amp; Health</li> <li>• Day Opportunities Scrutiny Review – Follow up</li> </ul>
<b>15 November 2021</b>	<ul style="list-style-type: none"> <li>• Haringey Safeguarding Adults Board – Annual Report 2020/21</li> </ul>
<b>16 December 2021 (Budget Meeting)</b>	<ul style="list-style-type: none"> <li>• Budget scrutiny</li> </ul>

<b>3 March 2022</b>	<ul style="list-style-type: none"><li>• Cabinet Member Questions – Adults &amp; Health</li></ul>
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Possible items to be allocated to Panel meetings:

- Impact of NCL CCG merger
- New community mental health model
- Violence Against Women and Girls (VAWG) (including number of refuge spaces)
- Supporting older people post-pandemic
- Locality working (with additional information that was identified during the discussion about this at the March 2021 meeting)
- IAPT waiting times
- Carers Strategy (including the care assessment process, advocacy services, personal budgets, availability of information about care services and support for young carers)
- Council house adaptations

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